

The Lee Parish Council

Clerk: Liz van Hullen

To Councillors: D Chinnery, C Perry, R. Fowler, C Little, C Sully, A Weir, S Morris

Draft Minutes of a meeting of THE LEE PARISH COUNCIL
held in the Parish Hall on Tuesday 8th May at 7.30pm

Present: Cllr C Sully (Chair)
Cllrs: A Weir, C Little, S Morris, C Perry, R Fowler.
County Councillor P Birchley,
District Councillor N Rose
The Clerk

18/33 **Apologies for absence:** Cllr D Chinnery

18/34 **Election of Officers**

Cllr Fowler proposed Cllr Sully as Chair, Cllr Perry seconded this, all agreed.

Cllr Sully proposed Cllr Perry as Vice Chair, Cllr Little seconded this, all agreed.

18/35 **Approval of Minutes of previous meeting**

The minutes of the Parish Council Meeting held on Tuesday 13th March 2018 were approved with one amendment to item 18/21 'Rocky Lane' not 'Rocky Road'.

18/36 **Matters arising from Minutes not itemised separately**

Item 18/21 – The Lee PC has submitted its response on Unitary Authority – favouring a 2 council approach.

The council has recommended Mrs E Munnich to join the team of school governors at Lee Common School.

18/37 **Declarations of interest on forthcoming business:** None

18/38 **Report from County/District Councillors**

Cllr Birchley – County:

Roads: Cllr Birchley and LAT, Chris Nash, have reviewed many of the local roads, as a result Cllr Birchley has highlighted Swan Lane to St Leonards as a priority.

Cllrs Fowler & Perry highlighted Leather Lane and Chartridge Lane respectively.

Cllr Birchley explained that rural roads are not a TfB priority therefore the Parish Council would be wise to write directly to Martin Tett, copying in Simon Dando at TfB.

Cllr Rose - District:

Local Plan: Highways England has asked that wider aspects of 'Traffic Management' are included in the Local Plan review. A draft plan is expected at the end of this summer.

Integration with S Bucks: CDC & S Bucks Planning Departments are now successfully integrated.

Cllr Perry praised the Waste Collection team and the approach taken in dealing with recent waste collection issues in Crocket Lane.

18/39 **Comments or questions from the public:** None

18/40 **Clerks report:** Contents of the Clerks Report were noted

18/41 **Finance & Governance:**

i) The Finance Group reported on Accounts to 31st March 2018 – year end as follows:

Income is as stated

Expenditure is less than budgeted. A surplus of £2,320 will be accounted - £750

Playground Reserves, £50 – allotment deposits, the remainder – General Reserves.

ii) Invoices approved:

DCK Accounting – Payroll)
All Seasons – March) 2017/18
W Streule – The Well refurbishment)
BALC Membership)
The Lee Parish Hall) 2018/19
Zurich Insurance)

iii) Internal Audit – Scheduled for 15th May 2018. The proposal is to not have an external audit for this year, full accounts will be posted to the website. All agreed.

iv) Budget for 2018/19

Based on the Budget, a surplus of £1,550 in 2018/19 can be expected, taking reserves to

Reserve	Y/E 2017/18	Y/E 2018/19 Forecast
Ankerson Seat	£1000	£1000
Allotments	£ 710	£ 710
Playground	£3500	£4250
General	£6849	£7666

18/42 **Council property – reports and proposed actions**

i) **Playground– Cllr Morris**

Based on designs & proposals received, and responses to further questions, it is suggested that the Parish Council pursues an application for grant funding based on the Handmade Places design@ £45k plus VAT. The PC will apply to HS2 Community fund for a grant.

Action: Cllrs Morris, Sully, Fowler

Regular grass cuttings are underway, the Clerk will confirm the number of cuts p/a with All Seasons.

Action: The Clerk

The fence line by the gate onto Cherry Tree Lane requires fixing.

Action: Cllr Chinnery

ii) **Grass, Trees & Hedges**

Hedge cutting work has finished for the year. It was noted that children have taken to building a ‘den’ in the hedge.

iii) **Allotments – Cllr Weir**

A Weir will explore new contacts to find someone to make replacement water but covers.

Action: Cllr Weir

iv) **Other assets – Cllr Fowler**

Refurbishment of The Well is underway, the first 3 gates are finished and ready to install.

Ideas to promote the refurbishment to The Lee residents will be considered.

Action: Cllr Fowler

Councillors will consider a donation to the local Scout group for their efforts in refurbishing the village benches.

18/43 Footpaths

Report from Cllr Chinnery:

Stile on TLE/7 at junction with TLE/16

A resident has written to Bucks footpath officer & The Clerk about this wooden stile which is now dangerous and needs urgent attention. I have visited the stile and followed up with BCC.

TLE/7 at junction with Chesham Lane

Noted that the gate on this footpath at Chesham Lane has deteriorated. This is a homemade kissing gate with a small enclosure utilising a field gate of which the hinge post seems to have failed. It is usable at present and I suggest no immediate action at present, but need to monitor.

Junction of footpaths TLE/44 and TLE/7

Broken way mark post. Reported.

Hand rail and steps where TLE/10 meets Chesham lane close to Corner Farm.

Hand rail unsafe and rotten, steps need clearing and possibly refilling and an extra step. As this creates a hazard close to the road it has been reported as requiring urgent attention and I am advised it will be treated as such by the BCC ROW team.

Way marking renovation on TLE/11 where it joins TLE/46 in Barn wood and on TLE/11 in Lordling wood. Reported.

Cllr Chinnery also reported the following. **(Responsible Cllr shown at end of each item).**

CSL/1 – extension to TLE/14

I received a report of a defect from a parishioner relating to a damaged stile just outside the parish boundary on path CSL/1, this is the last stile before the path drops downhill to the north east. I have reported this to BCC ROW. **(Out of parish)**

A couple of other defects also reported:

The two waymark posts at the Junction of TLE / 39 at the hedgerow between TLE/14 and TLE/18F have rotted and fallen; and there is a need for a hand post at the stile on TLE/14 where it crosses the Swan Bottom to St Leonards road. **(Cllr Sully)**

Stile on TLE /40

The fence and hand hold at the stile on TLE /40 at the junction of Lee Clump Road and Chesham Lane is very rickety. The step plates are sound and the problem lies with the fencing. The provision of a new hand post alone will not be adequate without repairing the fencing: may be a land owner issue. (The provision of a kissing gate would solve the problem.) **(Cllr Little)**

Other items to report:

- The missing bridle path sign for Timberly Lane on Chesham lane by Corner Farm has been replaced. **(Cllr Chinnery)**
- The Chiltern Society PMV carried out the following in our parish on 13th April:

- Way-marking was improved on TLE/1 on the driveway at Kings Ash Farm **(Cllr Fowler)**
- A way mark post was reinstated on TLE/16 at the boundary of Kingsgate Farm **(Cllr Chinnery)**
- A pedestrian gate was installed to replace a stile at the junction of TLE /19 and TLE/ 18 at Kingswood House **(Cllr Sully)**
- It is planned to install three more gates on TLE/19 to replace the remaining stiles down to the road by Kingswood Cottages. They were to be done on 13th April but there were delays due to land owner consultation. **(Cllr Sully)**
- Chris Ruttle and Oliver Stewart-Liberty checked on a report of a fallen tree. It was at the junction of TLE / 11 and TLE /14 in the corner of Lordling Wood behind Kingswood Cottages. **(Cllr Sully)** I do not know who reported it but they had a BBC type document. Not sure what will happen next.

Cllr Chinnery proposes a review of the boundaries and possibly the allocation of Cllr responsibility and has arranged for a new ROW map to be sent to him which should have the parish boundary together with a number of sheets showing where stiles, gates and way mark posts are positioned. This should enable us to review the allocation etc. and to give Cllrs data to survey against.

Action: Cllr Chinnery

18/44 Roads

It was noted that the sign from Village Road & Chesham Lane is missing
Vision splays need cutting back urgently

Action: The Clerk

18/45 Planning applications

CH/2018/0370 FA Juniper & Fir Tree Cottage, Oxford Street, Lee Common HP16 9JJ. *No objections*

CH/2018/0420/FA The Cart House, Three Gates Farm, Arrewig Lane *No objections*

CH/2018/0292/FA The Manor Gardens, Field End Lane, The Lee HP16 9NA. *No objections*

CH/2018/0365/FA Birches, Sly Corner Lee Common HP16 9LD *no objections*

CH/2018/0466/FA The Barn House, Oxford Street, Lee Common HP16 9JP *Objections made*

CH/2018/0546/FA High Tor, Village Road, Lee Common HP16 9LA *No objections*

Outstanding – to be submitted:

CH/2018/0565/FA Kings Vale Farm, Swan Bottom, The Lee HP16 9NQ

Planning – decisions:

CH/2018/2235/FA 1 & 2 Kingswood Cottages, Swan Lane, The Lee HP16 9NU *No decision yet*

CH/2018/0370 FA Juniper & Fir Tree Cottage, Oxford Street, Lee Common HP16 9JJ.

Conditional permission

CH/2018/0292/FA The Manor Gardens, Field End Lane, The Lee HP16 9NA. *Conditional permission*

CH/2018/0365/FA Birches, Sly Corner Lee Common HP16 9LD *Conditional permission*

18/46 Parish Communications

- Annual Parish Meeting: Representatives from Lee Common School, the village Pre School/ Nursery, HS2 Ltd and their contractors will be presenting
- Items for next Newsletter: The links for reporting missed waste collection, pot holes & problems with local footpaths.

iii) GDPR : Cllr Perry to draft and circulate a Policy document.

Action: Cllr Perry

iv) Drop-in: It was agreed that the next Drop-in would coincide with The Lee Flower Show on 21st July.

Action: Cllr Sully

18/46 **HS2 Hybrid Bill**

Cllr Sully reported:

We continue to engage regularly with HS2 Ltd and their contractors, jointly with Gt Missenden and Wendover PCs and separately. However, we are becoming a little frustrated with the outcomes. We thought the process would involve 'consultation on key local issues' but it is turning more and more into PCs being told by HS2 Ltd and their contractors what is planned and why they can't do anything else. We are drawing up a list of out-standing actions by HS2 and their contractors and may refer the matter elsewhere if progress is not made at the community meetings.

The HS2 Construction Commissioner is visiting Wendover on May to explain the HS2 complaints process (and probably receive a few!)

Cllr Sully, with the land-owner, his agent and the farmer at Hunts Green Farm - recently met the AVDC Cllr responsible for part of the land at the farm in Wendover parish, to show him what was planned for the spoil heap. Planning applications are being prepared by the agent for submission shortly to CDC and AVDC; the AVDC Cllr was very supportive of the proposals. Cllr Sully has also notified Wendover and Gt Missenden PCs of the plans and offered, if useful to them, a meeting.

HS2 and contractor staff will be attending the Annual Parish Meeting to present updates on their local plans for the next 12 months (see above).

18/47 **LAF Matters**

It was agreed that the Parish Council would support a proposal for funding children's outdoor play equipment, to £750, as circulated.

18/48 **Superfast Broad band**

Infinity is available to most of The Lee Parish now although there have been some teething problems with the delivery of services in some cases. Cllr Morris emailed Connected Counties asking them to talk to Openreach about this.

The one area which is not resolved yet is that covered by Cab 1 on Red Lion Hill which provides telephone links to those living in Swan Bottom, Lee Gate, Kings Ash and on Red Lion Hill. BT say they are still considering how to provide service in this area but the implication is they will find a solution.

18/49 **Appointment of new Clerk**

It was agreed that Cllr Sully with a couple of other councillors would arrange to interview the most recent candidates with a view to making an appointment during w/c 14/5/18.

There being no further business the meeting closed at 9.38pm. The next Parish Council meeting will be on Tuesday 10th July 2018.

Signed

Date