

Bank Reconciliation

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please

Name of smaller authority: **THE LEE PARISH COUNCIL**

County area (local councils and parish meetings only): **CHILTERN DISTRICT, BUCKINGHAMSHIRE**

Financial year ending 31 March 2020

Prepared by (Name and Role): **HAYLEY FARRELLY - CLERK AND RFO**

Date: 18/04/2020

	£	£
Balance per bank statements as at 31/3/20:		
Community Account	17,344.61	
	-----	17,344.61
Petty cash float (if applicable)		0.00
Less: any unpresented cheques as at 31/3/20 (enter these as negative numbers)		
Clerks Salary	-988.31	
HMRC	-247.20	
DCK Accounting	-42.00	
	-----	-1,277.51
Add: any un-banked cash/cheques as at 31/3/20		

		0.00
Net balances as at 31/3/20 (Box 8)		<u>16,067.10</u>

CHAIRMAN'S CONFIRMATION

Chairman's Signature:.....

Date:.....