

## The Lee Parish Council

### Minutes of the meeting of THE LEE PARISH COUNCIL (TLPC) held on Tuesday, 11<sup>th</sup> May 2021

<b>Present</b>	Councillor C Sully (Chairman)	CS
	Councillor A Weir	AW
	Councillor C Perry	CP
	Councillor R Fowler	RF
	Councillor D Chinnery	DC
	Councillor C Little	CL
	Councillor S Moule	SM
	Mrs H Farrelly (Clerk)	HF
<b>In Attendance</b>	Councillor P Birchley	PB
	Councillor J Macbean	AB
	Caroline Green, Bucks Council	
	12 members of the public	

Agenda Number	Action	Item
<p><b>1.</b></p> <p><b>INTRODUCTORY REMARKS BY CHAIRMAN</b></p> <p>Councillor Sully welcomed Simon Moule who was attending the meeting for the first time as an elected councillor.</p>		<p><b>21/30</b></p>
<p><b>2.</b></p> <p><b>APOLOGIES FOR ABSENCE</b></p> <p>There were no apologies for absence</p> <p>Councillor Sully read the following statement:</p> <p>Since May 2020 the The Lee Parish Council (TLPC) has held its bi-monthly meetings online with members of the public attending. In this respect TLPC has fully complied with the Covid Regulations for local authorities introduced by the Government in 2020. This has proven a sensible, effective way of holding TLPC meetings during the various stages of Covid lockdown, with excellent attendance by Cllrs, good attendance by members of the public and no complaints.</p> <p>The 2020 legislation reached the end of its term on May 7th 2021 and no extension is in place in England. After submissions by various organisations to allow an extension of this legislation, the Government has declined to do so (for England) and the High Court has ruled that from May 7th, council meetings in England must therefore take place 'in person' to comply with other local authority legislation. Councils are required to carry out risk assessments of where and how they intend to hold their future meetings in order to comply with other Covid Regulations which remain in force, and</p>		<p><b>21/31</b></p>

Agenda Number		Action	Item
	<p>which may (or may not) change on May 17th and / or on June 21st. Having considered these issues, TLPC has three practical choices:</p> <ol style="list-style-type: none"> <li>1. Meet face-to-face at the Parish Hall, taking all reasonable steps to protect those attending. [There are no other practical venues TLPC could use in the short-term.] Cllrs would be considered as 'volunteers' going about their normal duties and the Clerk an employee. Those attending could space themselves at 2m, wear masks and leave the doors and windows open; this might be considered 'reasonable', if the Parish Hall was available on such a basis (noting however that TLPC does not own or manage the hall and that it is not currently 'open' on such a basis). TLPC would also need to either: <ol style="list-style-type: none"> <li>a. Allow the public to attend, in which case they would have to follow the same rules. In view of the size of the hall, the number attending would clearly have to be restricted. It is also not clear whether, under other Covid regulations, the public would actually be allowed to attend before or after May 17th.</li> <li>b. Not allow the public to attend and instead make the meeting available by webcast with some means of public engagement. Although theoretically possible, TLPC and the Hall have no effective, proven facilities for such an arrangement.</li> </ol> </li> <li>2. Cancel the meeting and rearrange for a later date - when things may or may to be different. Note that TLPC would still have to hold its next Council Meeting within 21 days of the election in order to meet other local authority regulations.</li> <li>3. Go ahead with a remote meeting as planned. Although this may be a breach of the Court ruling, TLPC could argue that it is better serving its residents by continuing with these arrangements for this meeting; that they have been publicised already in The Lee Newsletter and online and that they have proven an effective way of getting resident engagement (at least as good as face-to-face meetings) with low risk.</li> </ol> <p>The Clerk and the Chair have discussed the risks and the three options with Cllrs and there is a strong preference for holding this next meeting online i.e. Option (3). Option (1) has too many uncertainties associated with it and some Cllrs have expressed reservations about attending such a meeting. Option (2) would prevent TLPC from conducting its normal business in a timely manner and would simply delay the meeting to a time when things may or may not be any simpler.</p> <p>Weighing up all the risks and issues, it is therefore proposed that TLPC should hold this meeting online as planned and review the issue again before the next meeting due to take place in July.</p> <p>Councillors approved the meeting to be held online.</p>		
3.	<b>ELECTION OF OFFICERS</b>		<b>21/32</b>

Agenda Number		Action	Item
	Cllr Sully proposed Cllr Fowler as Chair; seconded by Cllr Weir. Cllr Fowler proposed Cllr Perry as Vice Chair; seconded by Cllr Chinnery. Both were unanimously elected for a period of one year.		
<b>4</b>	<b>APPROVAL OF MINUTES OF PREVIOUS MEETING</b>  The minutes of the Parish Council Meeting held on Tuesday, 9 <sup>th</sup> March 2021 were approved. Subject to a few minor amendments, the Chair signed the minutes and a copy will be published on the website.		<b>21/33</b>
<b>5.</b>	<b>MATTERS ARISING FROM MINUTES NOT ITEMISED SEPERATELY</b>		<b>21/34</b>
<b>5.1</b>	<b>Parking Proposal at Allotment Area</b>  To be discussed under minute 8.		
<b>6.</b>	<b>DECLARATIONS OF INTEREST ON FORTHCOMING BUSINESS</b>  No declarations of interest.		<b>21/35</b>
<b>7.</b>	<b>REPORT FROM COUNTY/DISTRICT COUNCILLORS</b>		<b>21/36</b>
<b>7.1</b>	County Councillor Birchley highlighted the following: <ul style="list-style-type: none"> <li>• Busy time, resurfacing of Chartridge Lane</li> <li>• Thank you for re-election</li> </ul> <p>Cllr Fowler asked how the work would be divided up between the elected councillors (e.g., TfB, planning, etc)</p> <p>JM &amp; TB have worked together for the past 5 years so continue to work in partnership.</p> <p>Contact either and the other will be copied in.</p>		<b>21/36/1</b>
<b>7.2</b>	<b>Traffic speed monitoring and HS2 Road Safety Fund</b>  TLPC has registered an interest in the HS2 Road Safety Fund and hopes to submit an application in due course.  The community board have put in an application to Transport for Bucks for four MVAS machine around the area. Cllr MacBean noted that there had not been any significant progress made and would be following up with Transport for Bucks in the coming week.		<b>21/36/2</b>

Agenda Number		Action	Item
8.	<p data-bbox="236 320 922 353"><b>COMMENTS OR QUESTIONS FROM THE PUBLIC</b></p> <p data-bbox="236 398 1225 510">The proposed parking at the allotment area, which had been communicated to residents via The Lee Newsletter, had been deferred for discussion from minute 5.1 to give the residents an opportunity to voice their opinions.</p> <p data-bbox="236 555 1233 857">Cllr Fowler highlighted that the TLPC is regularly contacted by residents concerned about parking in Oxford Street and that TLPC have tried to come up with innovative solutions to address these issues. The white lines near the school and Princes Lane serve to remind people where they should not be parking, but don't address the issues at the other end of the road where people who don't necessarily live on Oxford Street park when visiting the allotments and playground. Although it could be used by parents dropping children at school, this wasn't the prime motivation for the proposed car park at the allotment area.</p> <p data-bbox="236 902 1114 969">Having received over 20 responses, the clerk read out the following summary of responses:</p> <ul data-bbox="236 1003 435 1070" style="list-style-type: none"> <li>• For: 4</li> <li>• Against: 19</li> </ul> <p data-bbox="236 1093 738 1126"><b>General observations and concerns</b></p> <ul data-bbox="236 1137 1217 1507" style="list-style-type: none"> <li>• there is probably plenty of parking if residents were to park on their drives</li> <li>• having cars parked on the road probably slows traffic down - especially the delivery vans that we all rely on so perhaps isn't a bad thing?</li> <li>• Suspect numbers will fall post lockdown – parking by the playground seems to have diminished since schools reopened</li> <li>• Providing more parking wouldn't necessarily reduce the number of cars on Oxford St</li> <li>• How would parking be controlled</li> <li>• Were it to go ahead, introduce EV charging points / 5G mast</li> </ul> <p data-bbox="236 1529 363 1563"><b>In favour</b></p> <ul data-bbox="236 1574 1233 1854" style="list-style-type: none"> <li>• Great idea, provided the hedge remains</li> <li>• Good idea to make use of this car park with correct and thought-out planning, especially to get parked cars off Oxford Street</li> <li>• Good idea, subject to a secured section separating the car park from the allotment area with child friendly post, fencing and self-closing gates to prevent children from running into the car park</li> <li>• As allotment folk we would very much welcome the idea of being able to park at the tip of the field rather than on the road on Oxford Street</li> </ul> <p data-bbox="236 1877 347 1910"><b>Against</b></p> <ul data-bbox="236 1921 1161 2101" style="list-style-type: none"> <li>• be a shame to cut into green/allotment land, with disturbance to the hedgerow and wildlife (10)</li> <li>• won't work for school drop off - it's too far away (3)</li> <li>• increased traffic, plus risk of cars queuing to gain access (2)</li> <li>• magnet for anti-social behaviour (3)</li> </ul>		21/37

Agenda Number		Action	Item
	<ul style="list-style-type: none"> <li>• eyesore (4)</li> <li>• concerns about safety of children in the playground (7)</li> </ul> <p><b>Alternative suggestions</b></p> <ul style="list-style-type: none"> <li>• Mark out parking bays on the road alongside the allotments</li> <li>• Introduce traffic barrier to narrow the road and slow traffic</li> <li>• Encourage more parking at the Parish Hall</li> </ul> <p>The public were invited to express their views on the proposal. After much discussion, Cllr Fowler thanked everyone for their views and asked councillors to vote on the proposal; councillors agreed unanimously that the proposal will not be taken forward.</p>		
<b>9.</b>	<b>CLERKS REPORT</b>		<b>21/38</b>
9.1	The clerk highlighted that the internal audit paperwork would be submitted the week commencing the 17 <sup>th</sup> May 2021.		
<b>10.</b>	<b>FINANCE &amp; GOVERNANCE</b>		<b>21/39</b>
10.1	<p><b>Finance Report from the Finance Group</b> See <b>APPENDIX 1</b> for Financial Summary – 1<sup>st</sup> April 2020 to 31<sup>st</sup> March 2021</p> <p>Councillors noted and approved the circulated financial summary as a correct record of the parish council accounts up to the 31<sup>st</sup> March 2021.</p>		<b>21/39/1</b>
10.2	<p><b>Draft Year-End Governance Statement and Accounting Statements</b></p> <p>Councillors noted and approved the following <b>draft</b> year end documents (in the order noted below) that will be submitted to the internal auditor as part of the internal audit paperwork:</p> <ul style="list-style-type: none"> <li>• Draft Annual Governance Statement</li> <li>• Draft Annual Accounting Statement</li> <li>• Draft Explanation of Variances</li> <li>• Draft Bank Reconciliation</li> </ul>		<b>21/39/2</b>
10.3	<p><b>To Note Progress on the Internal Audit</b></p> <p>Councillors noted that the internal audit paperwork will be submitted electronically to the internal auditor the week commencing the 17<sup>th</sup> May 2021.</p>		<b>21/39/3</b>
10.4	<p><b>To agree the Certificate of Exemption</b></p> <p>Councillors noted the circulated Certificate of Exemption and unanimously approved the document for submission to PKF External Auditors.</p>		<b>21/39/4</b>

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10.5	<p><b>To note Budget and Projected Income/Expenditure for 2021/22</b></p> <p>There was nothing to review for this financial year.</p>		21/39/5
10.6	<p><b>Invoices Approved</b></p> <ul style="list-style-type: none"> <li>• Chq 100109/£1107.95 – Clerk’s Salary</li> <li>• Chq 100110/£277.00 – HMRC</li> <li>• Chq 100111/£29.40 – Clerk’s Expenses</li> <li>• Chq 100112/£150.32 – Water Trough at Allotments</li> <li>• Chq 100113/£10.37 – Playground Maintenance Expenses</li> <li>• Chq 100114/£30.00 – DCK Accounting</li> <li>• Chq 100115/£132.64 - BMKALC</li> <li>• Chq 100116/£248.82 - Sinnorah</li> <li>• Chq 100117/£140.00 – All Seasons</li> <li>• Chq 100118/£826.47 – Zurich Insurance</li> <li>• Chq 100119/£42.00 – DCK Accounting</li> <li>• Chq 100120/£255.00 – All Seasons</li> </ul>		21/39/6
10.7	<p><b>To approve Revised Governance Documents</b></p> <p>Having received the following documents prior to the meeting, Councillors unanimously approved:</p> <ul style="list-style-type: none"> <li>• Code of Conduct</li> <li>• Standing Orders</li> <li>• Financial Control</li> <li>• Media Policy</li> </ul>		21/39/7
10.8	<p><b>To agree Governance Documents for approval at the July meeting</b></p> <p>Councillors agreed that approval of the following documents will be sought at the July meeting:</p> <ul style="list-style-type: none"> <li>• Councillor Responsibilities</li> <li>• Risk Assessments</li> </ul>		21/39/8
10.9	<p><b>Bank Mandate</b></p> <p>Councillors approved the addition of Cllr Chinnery, Cllr Moule and Cllr Chinnery to be added as signatories on the bank mandate.</p>		21/39/9
11	<p><b>COUNCIL PROPERTY – REPORTS AND ACTIONS</b></p>		21/40
11.1	<p><b>Playground (CS)</b></p> <p>1. Dog signs: Cllr MacBean has supplied 2 x new dog signs. To be fixed after the new gates are installed at Oxford Street.</p>	CS	21/40/1

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	<p>2. Fort (1): We are still chasing Broxap for their report on the risk assessment (carried out by Play Inspections) of the cave issue and the drop from the bridge, and the other remedial improvements. They need chasing again.</p> <p>3. Fort (2): Remedial work is needed to the grass mound which has suffered further erosion over the winter. It is proposed that TLPC invite another party to examine this issue (e.g. Chesham Town Council).</p> <p>4. Sovereign carried out a further safety inspection in February and reported</p> <ul style="list-style-type: none"> <li>• Strimming damage to the posts on the multi-play (Action HF: Monitor and keep reminding All Seasons not to strim close to wooden posts).</li> <li>• Some of the timbers on the Trim Trail are showing early signs of fatigue. (Action CS/HF: Monitor over the summer).</li> </ul> <p>5. Multi-play Climbing Frame: A resident reported damage to one of the top bars on the climbing frame, which was then removed by TLPC for safety reasons. The Council Volunteers have now fitted a new top bar and tightened all the nuts and bolts holding the frame together.</p> <p>6. Some of the benches / tables in the playground area could do with a rub-down and re-stain. We should seek additional parish volunteers to carry out these tasks (Action: Clerk).</p>	<p style="text-align: center;"><b>CS</b></p> <p style="text-align: center;"><b>HF</b></p> <p style="text-align: center;"><b>HF</b></p> <p style="text-align: center;"><b>CS/HF</b></p> <p style="text-align: center;"><b>HF</b></p>	
<b>11.2</b>	<p><b>Grass, Trees, Hedges, Gates &amp; Benches (CP)</b></p> <p>The double gate from Oxford Street into the allotment has finally succumbed to old age with several struts collapsing. Cllrs Sully and Chinnery had previously discussed whether the central support between this gate and the pedestrian gate (which also needs replacing but this has been reported previously) was sound. They visited the site and have managed to extract the post. It was broken, as suspected, and will now be replaced together with the gates - the field gate by TLPC and the pedestrian gate by The Chiltern Society. There is a note on the gate explaining that work is in progress.</p> <p>The lower bracket on the hinge of the gate by the old telephone box entrance has come loose. Cllr Perry has tightened it by hand but cannot tighten further - perhaps this can be done when the gates are replaced? The pedestrian gate next to the field gate onto Cherry Tree Lane continues to deteriorate.</p> <p>Regular grass cutting has commenced. Hedges will be cut later in the year. The hedges between the allotments and playground need trimming back hard as they are becoming untidy. The whole boundary to the allotments needs work as there are piles of stones and other detritus.</p>		<b>21/40/2</b>
<b>11.3</b>	<p><b>Allotments (AW)</b></p> <p>April had proved to be a very dry, cold month but preparations had been made for Spring planting. Plot holders are striding ahead, enthusiasm and thought has gone into planning their space.</p> <p>There is one spare plot which is reserved for a family moving into the village in the summer</p>		<b>21/40/3</b>

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	Several tenants have asked if it possible to remove an old tree in the boundary of the play area and the fenced plots beside the willow. On inspection only one limb is living, growing towards the play area. The tree is ivy smothered.		
11.4	<p><b>Other Assets (RF)</b></p> <ul style="list-style-type: none"> <li>• <b>Benches:</b> Cllrs Chinnery and Sully have made an excellent job of weatherproofing Emily's seat and also of repairing and weatherproofing the bench at Swan Bottom.</li> <li>• <b>Notice boards:</b> the board at the Parish Hall is in good condition.</li> <li>• <b>War Memorial:</b> Nick Batty will be repointing the pavement later this month</li> <li>• <b>Jubilee Well:</b> nothing to report</li> </ul>		21/40/4
12.	<b>FOOTPATHS (DC) &amp; ROADS (CL)</b>		21/41
12.1	<p><b>Footpaths</b></p> <p>The recent dry spell of weather brought significant improvement to the underfoot condition of footpaths. The paths continue to be well used.</p> <p>The Chiltern society PMV team is planned to be active in the parish and surrounding area on 12th May and 28th May. This will include stile repairs and way marking improvement. Also, it is intended that a replacement public footpath pedestrian gate will be installed at the main entrance to the Playground on Oxford Street adjacent to the field gate (which is planned to be replaced in advance of the Chiltern Society work).</p> <p>The schedule of stile defects will be updated and reissued to reflect any repair work above. However, the two unstable stiles on TLE/ 25/1 at the north end of Brays Wood and at Arrewig Lane have been removed and are now gaps.</p> <p>Communication with BC ROW continues but has been difficult. Cllr Chinnery will continue to press for resolution on defective stiles and other matters.</p> <p>The schedule of footpath issues will also be updated and reissued to reflect any repair work above. In the meantime, please advise Cllr Chinnery of any concerns.</p> <p>The footpath furniture differences schedule has been reviewed against the current BC ROW web map.</p>		21/41/1
12.2	<b>Roads</b>		21/41/2

Agenda Number		Action	Item
	The roadside edges are now extensively eroded and are actually dangerous in the presence of on-coming traffic. Potholes are really too numerous to report although it is accepted some of the worst have been patched.		
13  13.1	<p><b>PLANNING APPLICATIONS</b></p> <p>The Clerk reported the following:</p>		21/42/1
	<b>Planning Application</b>	<b>Address</b>	<b>Decision</b>
<b>Decision Completed</b>			
PL/20/3326/FA	3 Hunts Green Cottages, Kings Lane, The Lee, HP16 9LX	Conditional Permission	
PL/20/4434/FA	Old Chapel Cottage Swan Bottom The Lee Great Missenden Buckinghamshire HP16 9NN	Conditional Permission	
PL/21/0011/FA	North Acre Swan Bottom The Lee Buckinghamshire HP16 9NN	Conditional Permission	
PL/21/0029/VRC	The Cart House Three Gates Farm Arrewig Lane Chartridge Buckinghamshire	Conditional Permission	
PL/21/0023/FA	Land To The South Of White Cottage Swan Bottom The Lee Buckinghamshire	Refuse Permission	
PL/21/0235/FA	Corfield Cottage Arrewig Lane Chartridge Buckinghamshire HP5 2UA	Conditional Permission	
PL/21/0456/FA	Land at Birches, Sly Corner, Lee Common, HP16 9LD	Refuse Permission	
<b>Decision Pending</b>			
PL/18/4871/FA	Hunts Green Farm, Kings Lane, The Lee, HP16 9LX	Comments submitted Decision Pending	
PL/18/4872/FA	Hunts Green Farm, Kings Lane, The Lee, HP16 9LX	Comments submitted Decision Pending	
PL/20/3128/FA	2 Hunts Green Cottages, Kings Lane, The Lee, HP16 9LX	Objections submitted Decision Pending	
PL/21/0078/FA	Squirrels Leap Lee Clump Road, The Lee, Buckinghamshire, HP16 9NA	Comments submitted Decision Pending	

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13.2	<p><b>Other Planning Matters</b></p> <p>There were no other planning matters for discussion.</p>		21/42/2												
14.	<b>PARISH COMMUNICATIONS</b>		21/43												
14.1	<p><b>Website/Forum Developments</b></p> <ul style="list-style-type: none"> <li>• <b>Website</b> <ul style="list-style-type: none"> <li>○ Changes have been completed to ensure search engine rankings, with the possibility of further future optimisation</li> <li>○ The website was temporarily updated with a tribute to HRH The Duke of Edinburgh during the period of national mourning</li> </ul> </li> <li>• <b>Email</b> <ul style="list-style-type: none"> <li>○ The Clerk's mailbox has been set up and she is in the process of migrating from Hotmail</li> <li>○ an additional mailbox has been purchased for Cllr Moule</li> </ul> </li> <li>• <b>Forum</b> <ul style="list-style-type: none"> <li>○ The forum continues to get more members and, despite some members moving away, now has over 660 users</li> <li>○ Although the Code of Conduct clearly states that commercial advertising is not permitted, TLPC have had to remove a couple of posts recently and remind those who posted them of the rule. A temporary change has been made to acceptable posts until the end of the summer for the Cock &amp; Rabbit and The Old Swan, as in these changing times it is appropriate for them to be able to post changes to their opening times and service. As well as being commercial businesses they are very much a part of the community, and people welcome hearing of, for example, which van will be at the Old Swan, via the Forum.</li> </ul> </li> </ul>		21/43/1												
14.2	<p><b>Annual Parish Meeting 2021</b></p> <p>In a 'normal' year TLPC would be organising the Annual Parish Meeting in May, to which all residents are invited to discuss current issues. The Local Government Coronavirus Regulations 2020 allowed parishes to cancel these meetings in 2020. TLPC need to consider how to arrange such a meeting online or face-to-face in 2021. Possible topics that might be of interest at an Annual Parish Meeting, include:</p> <ul style="list-style-type: none"> <li>• Bucks Council; general update on the new Council</li> <li>• Bucks Council – Roads; the state of repair and safety of our roads, including speeding</li> <li>• Bucks Council – Planning; a presentation on current local planning</li> </ul>		21/43/2												

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	<ul style="list-style-type: none"> <li>• HS2 – it is hoped that EKFB will be organising some sort of local community event in June 2020. A follow-up to this may or may not be useful.</li> <li>• Community Support in The Lee – a discussion of what is and what isn't currently available; what gaps are there?</li> <li>• The Lee Introductions – a few words from the school head? From the vicar?</li> </ul> <p>Councillors discussed holding the meeting in September, a date to be decided.</p>		
14.3	<p><b>Newsletter</b></p> <p>Topics to be included in the Newsletter are:</p> <ul style="list-style-type: none"> <li>• New parish councillor</li> <li>• Parking at the allotments</li> <li>• Volunteer group</li> <li>• Annual Parish Meeting</li> <li>• War Memorial</li> <li>• Buckinghamshire Council</li> <li>• Planning applications</li> </ul>		21/43/3
15	<p><b>HS2 CONSTRUCTION</b></p> <p><b>Forward programme</b>  HS2 contractors continue with a wide range of works in the area, including within the parish:</p> <ul style="list-style-type: none"> <li>• Archaeological digs at Grims Ditch / Leather Lane accessed via the Kings Lane compound.</li> <li>• Ground preparation and tree/hedgerow removal for the Internal Access Road with temporary closures on Leather Lane, Bowood Lane and Rocky Lane (further closure dates to be confirmed).</li> <li>• Tree removal and tree planting at and near Jones Hill Wood, following the Court cases to review the legality of the ecological protection.</li> <li>• Construction of the Internal Access Road (from South Heath to Rocky Lane) expected to start during the summer.</li> </ul> <p><b>A413 / A355 Traffic plans</b>  In April, Buckinghamshire Council (BC) withheld Sch 17 approvals for works along the A413, after HS2 Ltd were unable to demonstrate to their satisfaction that there are no significant unmitigated adverse impacts from the increase in planned traffic. HS2 Ltd appealed this decision to the Secretary of State, who passed the matter to the Planning Inspectorate to resolve. BC have submitted their evidence to the Inspectorate, with support from local parishes. The outcome is awaited.</p>		21/44

Agenda Number		Action	Item
	<p>Meanwhile, HS2 Ltd and their contractors are limited to no more than 12 HGV movements in and out of each site each day; this is proving difficult to monitor and will be raised by parishes with BC for investigation pending the results of the appeal. This restriction on traffic flows may have had little immediate impact on HS2 works, but it is believed it will become more critical towards the end of the summer.</p> <p><b>Wendover Dean Viaduct – design application</b>  HS2 Ltd have submitted their detailed plans for the construction of the Wendover Dean viaduct. TLPC has submitted formal comments to BC (in support of a more detailed review by the Wendover group) on (a) the design of noise barriers and (b) the access during construction.</p> <p><b>Leather Lane trees</b>  TLPC await the outcome of the review by HS2 Ltd of the extent of tree-felling necessary at Leather Lane to accommodate HS2 works in the area. It is believed there is considerable scope to save trees ear-marked by the contractors for felling.</p> <p>An alternative proposal is also being developed by local residents / campaigners, based on the re-aligned Leather Lane and over-bridge being built on the other side on the lane. This has the potential to save significant numbers of trees on Leather Lane. However, TLPC understands that such a plan presents HS2 Ltd with other significant difficulties, not least of which is that some of the land proposed to be used is neither safeguarded under the Act nor owned by HS2 Ltd.</p> <p><b>Footpath closures</b>  TLPC Cllrs and footpath representatives from the Chiltern Society have had detailed discussions (including an on-site visit in Kings Lane) with EKFB regarding the proposed footpath closures between Leather Lane and Rocky Lane. Notices and signage issued by EKFB have so far been mis-leading, confusing and in some cases simply wrong. The ‘facts’ appear to now be established and EKFB and the Chiltern Society are now working together to ensure that correct and appropriate signage and notices are put in place.</p> <p><b>Chesham Road Intervention Shaft</b>  Align continue to develop the site on Chesham Road for the Intervention / access shaft for the Chiltern tunnel. Temporary lane closures and traffic lights have been in place for some time. A concern expressed recently by a resident about the safety of the works, relating to wind damage to the lightweight road barriers being used, led to unresponsive complaints to HS2 Ltd, to the contractors and to the police over the weekend. In the end, a visit to the site by a Great Missenden Parish Councillor resolved the situation, who had to draw the attention of on-site security staff to the issue.</p> <p><b>Cement lorries on Leather Lane</b></p>		

Agenda Number		Action	Item
	<p>A number of residents (including Cllrs) reported frequent cement lorry movements on Leather Lane early in May, during the period Rocky Lane was closed. Complaints about these vehicles, which were apparently carrying HS2 signage, were lodged with HS2 Ltd and the contractors. So far there has been no acceptance by the contractors that this traffic existed.</p> <p>TLPC Cllrs continue to meet the HS2 Community Engagement Managers on a fortnightly basis. The next meeting is on Tuesday 18th May. On 19th May Cllrs are due to hear more about spoil movement in the area and the next 'Missenden's meeting', which includes HS2 Ltd and BC is on 25th May.</p>		
16	<p><b>DATES FOR MEETINGS 2021</b></p> <p>Dates for next meeting will be rescheduled from the 13<sup>th</sup> July to either:</p> <ul style="list-style-type: none"> <li>• Tuesday, 6<sup>th</sup> July 2021 or</li> <li>• Thursday, 22<sup>nd</sup> July 2021.</li> </ul> <p>The clerk will confirm dates with the Parish Hall.</p>		21/45
	<p><b>The meeting closed at 10.05pm</b></p> <p><b>CHAIRMAN</b>..... <b>Date</b> .....</p>		

REPORTING PERIOD: 1st April 2020 -  
31st March 2021

## FINANCIAL SUMMARY

<b>1. Current account bank reconciliation</b>			
	<b>Opening balance 1 April 2020</b>	<b>17,344.61</b>	<b>Statement 20</b>
<b>A</b>	Income - current year	15,929.90	
	<b>Income Subtotal</b>	<b>15,929.90</b>	
<b>B</b>	Cheques paid last financial year and presented this year (chq no: 100062/63/64)	1,277.51	
<b>C</b>	Expenditure - current year(minus unrepresented chqs in this financial year)	13,670.42	
<b>D</b>	<b>Expenditure Subtotal</b>	<b>14,947.93</b>	
<b>E</b>	<b>Closing balance = (Opening Balance + A)-D</b>	<b>18,326.58</b>	<b>Statement 32</b>
<b>F</b>	Cheques paid last financial year that have not been presented	-	
<b>G</b>	Unpresented cheques this year	437.69	
<b>H</b>	<b>Unpresented cheques total</b>	<b>437.69</b>	