

## The Lee Parish Council

### Minutes of the meeting of THE LEE PARISH COUNCIL (TLPC) held on Tuesday, 9<sup>th</sup> November 2021 at The Lee Parish Hall

<b>Present</b>	Councillor R Fowler (Chair)	RF
	Councillor A Weir	AW
	Councillor C Sully	CS
	Councillor D Chinnery	DC
	Councillor C Little	CL
	Councillor C Perry	CP
	Councillor S Moule	SM
<b>In Attendance</b>	Mrs H Farrelly (Clerk)	HF
	Bucks Councillor P Birchley	PB
	Bucks Councillor M Fayyaz	MF
<b>Apologies</b>	Bucks Councillor J MacBean	JM
<b>Abbreviations</b>	The Lee Parish Council	TLPC
	Great Missenden Parish Council	GMPC
	Little Missenden Parish Council	LMPC
	Buckinghamshire Council	BC

Agenda Number	Action	Item
1.	<b>INTRODUCTORY REMARKS BY CHAIRMAN</b>  Councillor Fowler welcomed everyone to the meeting.	21/77
2.	<b>APOLOGIES FOR ABSENCE</b>  County Councillor Jane MacBean had sent her apologies for absence.	21/78
3	<b>APPROVAL OF MINUTES OF PREVIOUS MEETING</b>  The minutes of the Parish Council Meeting held on Tuesday, 14 <sup>th</sup> September 2021 were approved. Subject to a minor amendment noted below, the Chair signed the minutes and a copy will be published on the website.  9.2 – Parameters not perimeters	21/79
4.	<b>MATTERS ARISING FROM MINUTES NOT ITEMISED SEPARATELY</b>  There were no matters arising.	21/80
5.	<b>DECLARATIONS OF INTEREST ON FORTHCOMING BUSINESS</b>  No declarations of interest.	21/81

Agenda Number		Action	Item
6.	<p><b>REPORT FROM COUNTY COUNCILLORS</b></p> <p><b>Councillor Birchley highlighted the following:</b></p> <ul style="list-style-type: none"> <li>• The Community Board is looking for local heroes who have gone the extra mile for this year's Proud of Bucks awards, with various different categories. Several names were discussed for possible local candidates.</li> <li>• The Council have been involved in the bus movement improvement plan and have identified which buses are useful for the movement of people both day and night.</li> <li>• Bucks History Festival month in November – there are live events and podcasts (see <a href="https://histfestbucks.co.uk">https://histfestbucks.co.uk</a>)</li> <li>• Bucks Business First – being invited to Silverstone on 23<sup>rd</sup> November for Technology Summit.</li> <li>• £36million Chiltern Lifestyle Centre to be opened shortly in Amersham.</li> <li>• Attended a considerable number of meetings with HS2 to discuss issues relevant to local communities.</li> </ul> <p><b>Councillor Fayyaz highlighted the following:</b></p> <ul style="list-style-type: none"> <li>• The Chesham &amp; Rural Villages Community Board has funds available for use by local groups and councils. If you have new ventures, you can apply for a grant at no cost or nominal contribution. There is potentially a bulk purchase order being placed on behalf of several local groups to buy benches. TLPC has already expressed an interest in three benches to replace those in the playground/allotments needing repair.</li> </ul> <p><b>General Discussion</b></p> <ul style="list-style-type: none"> <li>• <b>MVAS update – process has been very complex. Sites in Bucks have been identified, but the machines now have to be purchased from TfB, who will maintain them. This is in progress but is a very slow process.</b></li> <li>• <b>A confusing email had been received regarding the Community Speed Watch to which we have not signed up.</b></li> </ul>		21/82
7.	<p><b>COMMENTS OR QUESTIONS FROM THE PUBLIC</b></p> <p>There were no members of the public present at the meeting.</p>		21/83
8.	<p><b>CLERK'S REPORT</b></p>		21/84
8.1	<p>There was nothing specific to highlight.</p>		

Agenda Number		Action	Item
9.	<b>FINANCE &amp; GOVERNANCE</b>		<b>21/85</b>
9.1	<p><b>Finance Report from the Finance Group</b> See <b>APPENDIX 1</b> for Financial Summary – 1<sup>st</sup> April 2021 to 30<sup>th</sup> September 2021</p> <p>Councillors noted and approved the circulated financial summary as a correct record of the TLPC accounts for the period up to the 30<sup>th</sup> September 2021.</p> <p>The clerk will update the refund allocation of Castle Water – should be a negative expense under allotments.</p>	<b>HF</b>	<b>21/85/1</b>
9.2	<p><b>To note budget and projected income/expenditure 2021/22</b></p> <p>Having received a quotation for bench maintenance, Councillors agreed that as there had been no allocation of money in the budget for this, no large expenditure on bench maintenance will take place this year.</p> <p>TLPC had put forward a proposal to the Community Board for a grant to replace a number of benches but as many are memorial benches, the families will need to be contacted to ascertain what their wishes are. The grant would cover the purchase of the benches but not the installation costs.</p> <p>Councillors noted that the picnic table will also need replacing too. Cllr Fowler agreed to ask the Community Board for two picnic benches as well.</p>	<b>RF</b>	<b>21/85/2</b>
9.3	<p><b>New bank account</b></p> <p>The new online bank account is now up and running and working well.</p> <p>As the majority of the funds have been transferred Cllr Fowler will initiate the closure of the HSBC account using the Account Switching Service.</p> <p>The clerk will update the finance department at Bucks County of the change in bank details.</p>	<b>RF</b> <b>HF</b>	<b>21/85/3</b>
9.4	<p><b>Invoices Approved</b></p> <ul style="list-style-type: none"> <li>• £42.00 – DCK Accounting Invoice P2664</li> <li>• £42.00 – DCK Accounting Invoice P2494</li> <li>• £2027.75 – Clerks Salary</li> <li>• £61.32 – Clerks Expenses</li> <li>• £90.00 – TCPA (paid by clerk)</li> <li>• £25.00 – The Royal British Legion</li> </ul>		<b>21/85/4</b>
9.5	<p><b>To approve Governance Documents</b></p> <p>Having received the following documents prior to the meeting, Councillors approved:</p>		<b>21/85/5</b>

Agenda Number		Action	Item
	<ul style="list-style-type: none"> <li>TLPC Roads - Framework and approach to road issues</li> </ul>		
<b>10</b>	<b>COUNCIL PROPERTY – REPORTS AND ACTIONS</b>		<b>21/86</b>
<b>10.1</b>	<p><b>Playground (DC)</b></p> <p>The loose step on the entry to the fort top deck and finger traps on the tunnel ends have been remedied by Broxap.</p> <p>The rubber matting installed by Broxap under the fort bridge to comply with regulations was found on inspection to be inadequately pinned down. This was quickly remedied by the volunteers by some levelling off of the ground surface and installation of additional pins. More pins may be necessary.</p> <p>There is a question as to whether the matting should be partially soiled and grass seeded. The clerk will ask Chesham Parks Team if they are able to carry out this remedial surface work.</p> <p>The issue regarding cave depth has been assessed as acceptable.</p> <p>Other matters outstanding are: -</p> <ul style="list-style-type: none"> <li>The timber splitting concern on the trim trail remains to be resolved.</li> <li>Protection of the climbing frame legs from strimming using a suitable membrane</li> <li>Preservation treatment of timber</li> </ul>		<b>21/86/1</b>
<b>10.2</b>	<p><b>Grass, Trees, Hedges, Gates, Benches at Allotments, Well and War Memorial (CP)</b></p> <p>Hedges have been trimmed, grass cut and strimmed on the rough areas. Gates are all okay except the one located near where the telephone box used to be which is rubbing on the bolt of the catch. This will be monitored for wear and tear going forward.</p>		<b>21/86/2</b>
<b>10.3</b>	<p><b>Allotments (AW)</b></p> <p>The allotment site is looking neat. The plantation area, spare allotments, spoilt land and borders near boundary hedges have all benefited from the October grass cut/clearance by All Seasons.</p> <p>An allotment check was carried out by the Clerk and Cllr Weir. All bar one plot has been cultivated and was productive this year. The Clerk will contact the tenant to ask if they want to continue and renew their annual fee or hand back the plot.</p> <p>Shed security was checked. Two sheds were unlocked but were found to contain no chemical or flammable materials. The Clerk has asked them to secure their sheds with a padlock.</p> <p>Bonfires are permitted on the allotment site and tenants are required to follow/adhere to Clause 12 of their Terms and Conditions. Recently a complaint was made by a resident. High levels of smoke from an allotment bonfire was drifting towards and permeating their house.</p>		<b>21/86/3</b>

Agenda Number		Action	Item
	<p>The Clerk has written to all tenants to remind them of bonfire etiquette and not to burn wet or green garden waste. TLPC encourages plot holders to compost rather than have a bonfire.</p> <p>The stopcock for the water supply will be turned off this month.</p> <p>There are two half plots currently available. Both plots are overgrown and would have to be cleared by a Council contractor.</p> <p>Councillors discussed the continued issue of dog control in the area and the wider problems with cattle/sheep being attacked. The merits of having a dog warden were discussed as a way in which to address these issues. Cllr Sully offered to investigate this further.</p> <p>Councillors asked the clerk to obtain revised fencing quotations for the allotment area to the right (looking from Oxford Street).</p>		
10.4	<p><b>Roadside Benches (DC)</b></p> <p>Nothing to report.</p>		21/86/4
10.5	<p><b>Land Registration (CL)</b></p> <p>Cllr Little has established that it is possible for TLPC to undertake a 'First Registration' of previously unregistered land without legal assistance and that this can be done online subject to being able to produce various specified pieces of documentary evidence of ownership.</p> <p>The process is relatively inexpensive and subject to the presentation of the necessary levels of proof of ownership would estimate costs of about £45-50 per site plus any incidental expenses such as copying documents and, if necessary, obtaining legal certification for them, affidavits etc.</p> <p>Cllr Little agreed to compile a list (to be copied to Cllr Fowler and the Clerk) of what is needed and documents required, in order to carry out the necessary steps for registration.</p>	CL	21/86/5
10.6	<p><b>Parish Council and Village Archive (RF/CS)</b></p> <p>Further discussions with the Parish Hall regarding an archive room have not taken place at this time. Currently archive paperwork is being stored at Cllr Fowler and the Clerk's properties.</p>		21/86/6
10.7	<p><b>Barnaby Usbourne Memorial Tree</b></p> <p>Councillor Perry had discussed the idea of a memorial tree to be planted in the plantation area near Cherry Tree Lane in memory of Barnaby Usborne. The family were delighted with the gesture.</p> <p>An appeal will be launched for donations for the tree in the December newsletter.</p>	RF/CP	

Agenda Number		Action	Item
11.	<b>TO RECEIVE REPORTS AND CONSIDER ACTIONS ON BUCKINGHAMSHIRE COUNCIL ISSUES</b>		<b>21/87</b>
11.1	<b>Footpaths (DC)</b>  <b>Public right of ways</b> The Chiltern Society Path Maintenance volunteers have installed a timber kissing gate donated by CRAG in memory of Barnaby Osborne on path TLE/33/1 at the east end of the slype at Bassibones. There may be another working party in our area in December so if Councillors are aware of any issues that need chasing, please notify Cllr Chinnery.		<b>21/87/1</b>
11.2	<b>Roads (SM)</b>  <b>Roads</b> Cllrs Fowler and Sully recently (28-10-21) met (informally) with Cllr MacBean and the new LAT covering The Lee.  <b>Active issues discussed included:</b> <ul style="list-style-type: none"> <li>• Potholes around the Green - LAT has raised a task to progress a detailed inspection and subsequent patching according to criteria</li> <li>• Swan Bottom - blocked kerb weir - waste manager to review, street sweeper to clear - ongoing leaf related issue - will need to be monitored and (re)reported via FMS if it recurs</li> <li>• Red Lion Hill - gullies will be cleared by county wide gully programme in the near future</li> <li>• Mud on highway - to be raised with HS2 at fortnightly liaison meetings (ongoing)</li> <li>• Signage/diversions/road closures, HS2/BC Street Works clashes: Cllr MacBean will continue to lobby for improved information sharing.</li> <li>• For noting/information: FMS reports are closed if an order for works is created but this information is not shared with the reporter which leads to some frustration.</li> </ul> <b>Public Transport</b> "Buckinghamshire Council publishes their Bus Service Improvement Plan" Initial scope is urban and inter-urban routes. See <a href="https://bit.ly/BusServiceImprovementPlan">https://bit.ly/BusServiceImprovementPlan</a> for more information.  <b>Speed</b> King's Ash, MVAS - awaiting update on feasibility study Community Speed Watch Campaign. TLPC has been asked to nominate volunteers for training but does not wish to participate.  Councillors discussed the white line in the centre of Rocky Lane and the fact that it should not be there as the road is too narrow. Cllr Moule agreed to update Cllrs Birchley and MacBean on the matter.  A further discussion took place regarding the need for a slow sign on the blind corner near the Old Swan pub.		<b>21/87/2</b>
12	<b>PLANNING APPLICATIONS</b>		<b>21/88</b>
12.1	The Clerk reported the following:		<b>21/88/1</b>

Agenda Number				Action	Item			
	<table border="1"> <thead> <tr> <th data-bbox="233 197 448 297">Planning Application</th> <th data-bbox="453 197 940 297">Address</th> <th data-bbox="944 197 1246 297">Decision</th> </tr> </thead> </table>	Planning Application	Address	Decision				
Planning Application	Address	Decision						
<b>Decision Completed</b>								
PL/20/3128/F A	2 Hunts Green Cottages, Kings Lane, The Lee, HP16 9LX	Withdrawn						
PL/21/1666/E U	Kings Ash Farm, Chesham Lane, Kings Ash, Buckinghamshire, HP16 9NP	Certificate of Lawfulness Existing Use Granted						
PL/21/3089/F A	PL/21/3089/FA - Garden Cottage Cherry Tree Lane The Lee Great Missenden Buckinghamshire HP16 9LB	Conditional Permission						
PL/21/2969/V RC	PL/21/2969/VRC - Rosewood House Cherry Tree Lane The Lee Buckinghamshire HP16 9LB no	Conditional Permission						
PL/21/3172/F A	Rabbs Cottage Swan Bottom Road The Lee Buckinghamshire HP16 9NX	Conditional Permission						
<b>Decision Pending</b>								
PL/18/4871/F A	Hunts Green Farm, Kings Lane, The Lee, HP16 9LX	Comments submitted Decision Pending						
PL/18/4872/F A	Hunts Green Farm, Kings Lane, The Lee, HP16 9LX	Comments submitted Decision Pending						
PL/21/3033/F A	Gwenfa Farm Red Lion Hill The Lee Buckinghamshire HP16 9NF no	No objections						
PL/21/3479/F A	School View Cottages Oxford Street Lee Common Buckinghamshire HP16 9JN	No objections but with comments						
PL/21/3468/F A	Squirrels Leap Lee Clump Road The Lee Buckinghamshire HP16 9NA	No objections but with comments						
PL/21/3445/F A	The Manor Gardens Field End Lane The Lee Buckinghamshire HP16 9NA	No objections						
PL/21/3033/F A	Gwenfa Farm Red Lion Hill The Lee Buckinghamshire HP16 9NF	No objections						
PL/21/3600/F A	Woodcote Swan Bottom The Lee Great Missenden Buckinghamshire HP16 9NN	No objections but with comments						
PL/21/0023/F A	APPEAL - Land To The South Of White Cottage Swan Bottom The Lee Buckinghamshire	Comments submitted to planning inspectorate						
<b>12.2</b>	<b>Other Planning Matters</b>				<b>21/88/2</b>			

Agenda Number		Action	Item
	There were no other planning matters for discussion.		
13	<p data-bbox="236 315 539 344"><b>HS2 CONSTRUCTION</b></p> <p data-bbox="236 383 571 412"><b>Local issues of concern</b></p> <ul style="list-style-type: none"> <li data-bbox="236 456 1214 719"> <p data-bbox="236 456 1002 486">• <b>Traffic on the main construction route: A413 / A355</b></p> <p data-bbox="284 490 1214 719">The Planning Inspector appointed to consider Bucks Council's blocking of six HS2 Sch. 17 planning applications relating to the A413, has ruled in favour of HS2 Ltd on all counts. TLPC understand that BC has already referred two of the decisions (at Wendover Tunnel North and at Brackley) to appeal and is "considering its position" over the other four local applications. Meanwhile HS2 traffic on this construction route has now significantly increased to/from all of the local sites.</p> </li> <li data-bbox="236 763 1238 1189"> <p data-bbox="236 763 871 792">• <b>Leather Lane trees and overbridge design</b></p> <p data-bbox="284 797 1238 1189">At a meeting in October to discuss the local campaign group's concerns, ideas and proposals for Leather Lane, TLPC heard that EKFB and H2 Ltd consider the option of moving the realigned lane to the north side of the existing lane as being "unachievable". Even with further design changes they say it can't be made to work from a highways' perspective. EKFB also believe that there would in any case be "problematic timing" issues if this option were taken up... and it would in any case still result in a significant number of Leather Lane trees being felled. The campaign group are continuing to press for further discussions with EKFB on this option. Meanwhile, their actions have already resulted in some rethinking of the realignment on the south side, and a significant number of trees will be 'saved', whatever the final outcome.</p> </li> <li data-bbox="236 1234 1222 1361"> <p data-bbox="236 1234 807 1263">• <b>Rocky Lane closure (and re-opening)</b></p> <p data-bbox="284 1267 1222 1361">A formal complaint has been raised with HS2 Ltd over EKFB's handling of the road closures and re-opening of Rocky Lane over the weekend of 29<sup>th</sup> Oct – 1<sup>st</sup> Nov.</p> </li> </ul> <p data-bbox="284 1402 1238 1464">With increased traffic at the Rocky Lane / A413 junction, TLPC have also again raised the issue of mitigation at this sensitive junction.</p> <ul style="list-style-type: none"> <li data-bbox="236 1509 1238 1637"> <p data-bbox="236 1509 639 1538">• <b>Hill-top traffic monitoring</b></p> <p data-bbox="284 1543 1238 1637">A complaint has also been lodged over the difficulty in getting any answer to the question "<i>Who is monitoring the data coming out of the 6 x monitoring points introduced across the rural lanes?</i>"</p> </li> <li data-bbox="236 1682 1190 1839"> <p data-bbox="236 1682 823 1711">• <b>Design of buildings at the North Portal</b></p> <p data-bbox="284 1715 1190 1839">Local Parish and County Councillors have received a presentation by Grimshaw architects on the design of the buildings at the north portal, prior to public engagement. TLPC's initial reaction is that the design needs softening to make it more acceptable in an AONB landscape.</p> </li> <li data-bbox="236 1883 1214 2069"> <p data-bbox="236 1883 1214 2069">• Archaeological digs by Fusion JV at Grims Ditch / Leather Lane, accessed via the Kings Lane compound are due to come to an end in December. It is still not clear how all the equipment will be removed. TLPC have pressed for it to come out via the internal Access Road, but this requires some joined-up thinking between Fusion, EKFB and HS2 Ltd.</p> </li> </ul>		21/89

Agenda Number		Action	Item
	<ul style="list-style-type: none"> <li>• <b>Road conditions</b> TLPC also continue to raise the issue of the state the roads are left in by construction traffic (in particular Leather Lane) – unless better arrangements are put in place, this problem will only get worse as construction traffic intensifies in 2022.</li> </ul> <p><b>Community Engagement</b></p> <p>TLPC Councillors continue to meet the HS2 Community Engagement Managers on a fortnightly basis and with Bucks Council and HS2 Ltd on a 5-6-week basis (with GMPC and LMPC).</p> <p>The frustration on all sides with the overall engagement process continues. The core issue is the way that HS2 Ltd see the role of local PCs in the planning and design processes. The ‘engagement’ provided with PCs is too often simply ‘for information’. This is not accepted by local PCs, which in any case point to the many examples where even this task is being performed poorly. The battles will no doubt continue into 2022 and beyond, but there is a growing feeling that changes are needed in the local engagement process.</p> <p>An article in the October Newsletter reviewed progress by TLPC over the past five years.</p> <p>The next wider meeting with HS2 Ltd, the contractors, GMPC, LMPC and BC is on 1st December at The Lee Parish Hall.</p>		
14.	<b>PARISH COMMUNICATIONS</b>		21/90
14.1	<p><b>Website/Forum Developments</b></p> <p><b>The Lee Website:</b></p> <ul style="list-style-type: none"> <li>• During routine software updates to the website in October, TLPC experienced some problems which resulted in us being unable to maintain parts of the system. Eventually, this was tracked to an incompatibility between the App used for the Calendar of local events and the rest of the website. TLPC changed the App to a different provider and were able to recover the position, although did have to re-input all the calendar events.</li> <li>• TLPC have also added a <a href="#">new page</a> (and a link from the Home page) on how to complain about HS2. It has become apparent that unless complaints are logged into HS2’s central database, they assume there are none!</li> <li>• TLPC have some minor outstanding queries with the hosting company (Sinnorah), but otherwise, the hosting company and the website design continue to serve us well.</li> </ul> <p><b>The Lee online Forum:</b></p> <ul style="list-style-type: none"> <li>• Amongst the usual range of topics raised, TLPC have also had rather serious reports on the Forum of local dogs attacking residents, their pets and farm animals (as well as defecating wherever they like). This has prompted an article to be written for the newsletter on the subject of</li> </ul>		21/90/1

Agenda Number		Action	Item
	dangerous dogs. Subsequently, TLPC understand that a further dog-attacks-dog incident in the parish has been reported to the police.		
14.2	<p><b>Emails and Sharepoint</b></p> <p><b>Email:</b></p> <ul style="list-style-type: none"> <li>The Clerk has set up a rule to automatically forward Bucks press releases and BALC/NALC communications to the Chair.</li> <li>A rule has been set up to receive notifications of all road closures in the district and TLPC will publish any relevant to the area.</li> </ul> <p><b>Sharepoint:</b></p> <ul style="list-style-type: none"> <li>Nothing to report.</li> </ul>		21/90/2
14.3	<p><b>To agree items for the next Newsletter</b></p> <p>The following matters will be included in the next Newsletter:</p> <ul style="list-style-type: none"> <li>The Barnaby Usborne Memorial Tree</li> <li>How to protect yourself from telephone scams</li> <li>Potholes and Fix My Street reporting</li> <li>An appeal for local hero suggestions for the Community Board's Pride of Bucks award</li> <li>Meeting dates for 2022</li> </ul>		21/90/3
14.4	<p><b>To review the Annual Parish Meeting for 2021 and consider 2022 meeting</b></p> <p>The Annual Parish meeting, which was held in October, was well attended and the speakers gave engaging and interesting speeches.</p> <p>Cllr Fowler will check what the requirement is for when to hold the Annual Parish Meeting for 2022.</p> <p>Suggestions for topics for speeches and presentations were invited from Councillors.</p>	All to note	21/90/4
15	<p><b>CHRISTMAS – Lighting up the Jubilee Well</b></p> <p>Councillors agreed to light up the Jubilee Well again for this year and Councillor Perry agreed to arrange this.</p>	CP	21/91
16	<p><b>DATES FOR MEETINGS 2022</b></p> <p><b>Date for next meeting is:</b></p> <ul style="list-style-type: none"> <li>Tuesday, 11<sup>th</sup> January 2022 at 7.30pm</li> </ul> <p>The clerk will confirm dates with the Parish Hall.</p> <p><b>Changes to Meeting Schedule</b></p>		21/92

Agenda Number		Action	Item
	<p>TLPC has always met on the 2<sup>nd</sup> Tuesday of each alternate month, at which TLPC review the accounts to the month before that just ended; this means that the financial figures are all approximately six weeks out of date when we meet.</p> <p>Now that we have online access to banking details, it would be preferable to review accounts to the end of the month just ended.</p> <p>The Finance Group usually meets one or two weeks before the Parish Council, to review the draft accounts. When the 2<sup>nd</sup> Tuesday is early in the month, it may not be practical for draft accounts to be drawn up for the month just ended, reviewed by the Finance Group and finalised before the scheduled date for the Parish Council meeting.</p> <p>Cllr Fowler proposed that meetings be moved to the third or fourth week of the month rather than the second – this would also remove the very long standing clash with Ballinger WI, which effectively precludes WI members from engaging with the Parish Council.</p> <p>The following dates were proposed for meeting dates for 2022:</p> <ul style="list-style-type: none"> <li>• <b>January 11<sup>th</sup> (second Tuesday)</b></li> <li>• <b>March 15<sup>th</sup> (third Tuesday)</b></li> <li>• <b>May 17<sup>th</sup> (third Tuesday)</b></li> <li>• <b>July 26<sup>th</sup> (fourth Tuesday)</b></li> <li>• <b>September 20<sup>th</sup> (third Tuesday)</b></li> <li>• <b>November 15<sup>th</sup> (third Tuesday)</b></li> </ul>		
	<p><b>The meeting closed at 10.00pm</b></p>		
	<p><b>CHAIRMAN..... Date .....</b></p>		

Financial Summary – 1st April 2021 to 30<sup>th</sup> September 2021

## FINANCIAL SUMMARY

REPORTING PERIOD: 1st April 2021  
- 30th September 2021

<b>1. Current account bank reconciliation</b>			
	<b>Opening balance 1 April 2021</b>	<b>18,326.58</b>	<b>Statement 33</b>
<b>A</b>	Income - current year	14,843.64	
	<b>Income Subtotal</b>	<b>14,843.64</b>	
<b>B</b>	Cheques paid last financial year and presented this year	427.32	
<b>C</b>	Expenditure - current year (minus unpresented chqs in this financial year)	8,331.76	
<b>D</b>	<b>Expenditure Subtotal</b>	<b>8,759.08</b>	
<b>E</b>	<b>Closing balance = (Opening Balance + A)-D</b>	<b>24,411.14</b>	<b>Statement 38</b>
<b>F</b>	Cheques paid last financial year that have not been presented	-	
<b>G</b>	Unpresented cheques this year	527.14	
<b>H</b>	<b>Unpresented cheques total</b>	<b>527.14</b>	
	<b>Total Committed Expenditure to date for financial year (D+H)</b>	<b>9,286.22</b>	