

The Lee Parish Council

Minutes of the meeting of THE LEE PARISH COUNCIL (TLPC) held at The Lee Parish Hall on Tuesday, 15th March 2022 at 7.30pm

Present	Councillor R Fowler (Chair)	RF
	Councillor A Weir	AW
	Councillor D Chinnery	DC
	Councillor C Little	CL
	Councillor C Perry	CP
In Attendance	Mrs H Farrelly (Clerk)	HF
	Bucks Councillor P Birchley	PB
	One member of the public	
Apologies	Bucks Councillor J MacBean	JM
	Bucks Councillor M Fayyaz	MF
	Councillor C Sully	CS
	Councillor S Moule	SM
Abbreviations	The Lee Parish Council	TLPC
	Great Missenden Parish Council	GMPC
	Little Missenden Parish Council	LMPC
	Buckinghamshire Council	BC

Agenda Number	Action	Item
1.		22/21
INTRODUCTORY REMARKS BY CHAIRMAN		
Councillor Fowler welcomed everyone to the meeting.		
2.		22/22
DELEGATION OF DECISION-MAKING POWERS		
Councillors agreed that the delegation of powers enabling the Clerk to make decisions, which was made at the January 2022 meeting, should be revoked so as any decisions made by the meeting will be binding.		
3.		22/23
APOLOGIES FOR ABSENCE		
County Councillor Jane MacBean, County Councillor Mohammad Fayyaz, Councillor Sully and Councillor Moule had sent their apologies for absence.		
4.		22/24
APPROVAL OF MINUTES OF PREVIOUS MEETING		
The minutes of the Parish Council Meetings held on Tuesday, 11 th January 2022 at 11am and 7.30pm were approved. The Chair signed the minutes and a copy will be published on the website.		

Agenda Number		Action	Item
5.	MATTERS ARISING FROM MINUTES NOT ITEMISED SEPARATELY		22/25
	There were no matters arising.		
6.	DECLARATIONS OF INTEREST ON FORTHCOMING BUSINESS No declarations of interest.		22/26
7.	<p>REPORT FROM COUNTY COUNCILLORS</p> <p>Councillor Birchley highlighted the following:</p> <ul style="list-style-type: none"> • Letter from Steve Bowles re: Homes for Ukraine has been sent to all parish councils and councils as to how Bucks Council will be trying to support refugees. • A new jobs and apprenticeships fair has recently been held in The Elgiva Theatre in Chesham. 55 companies applied to attend and this was reduced down to 35 due to capacity. The event was a great success. • The next Rural Villages Forum is taking place on the 23rd March 2022 at 4.30pm. • Meetings have taken place regarding probable boundary changes in this area. Chiltern Ridges has historically always encompassed the rural villages but now includes about a third of Chesham as part of the ward, which has impacted on the services available for rural villages; this is due to more need in a town setting. <p>Cllr Fowler confirmed that the Community Board have agreed funding for three benches and two picnic tables for the allotment and playground area, and thanked Cllr Birchley for the funds which will be much appreciated.</p> <p>Cllr Fowler highlighted that Changes of Use and Certificate of Lawfulness planning applications are not being notified to the parish councils which can cause an issue. This is a country-wide issue and not specific to this parish. County Councillor Birchley agreed to look into this further.</p> <p>Manure on Leather Lane continues to be an issue despite the issue reported on Fix my Street having been closed. There has been rubbish on Chesham Lane near the junction with Erriwig Lane for several weeks, despite a number of reports having been raised on Fix my Street. A recent TfB meeting confirmed that Fix my Street hasn't been as robust as it should be with dealing in a timely fashion of reported issues. Councillor Birchley agreed to look into this further.</p> <p>Cllr Fowler mentioned that a resident has asked about the possibility of introducing a 20mph speed limit on Kings Lane. Cllr Birchley indicated that these limits were intended for built up areas, especially around schools, rather than rural lanes, but that she would confirm whether or not such a limit might be feasible.</p>		22/27

Agenda Number		Action	Item
8.	COMMENTS OR QUESTIONS FROM THE PUBLIC		22/28
	No comments		
9.	CLERK'S REPORT		22/29
	There was nothing specific to highlight.		
10.	FINANCE & GOVERNANCE		22/30
10.1	<p>Finance Report from the Finance Group See APPENDIX 1 for Financial Summary – 1st April 2021 to 28th February 2022</p> <p>The accounts to the end of February show:</p> <ul style="list-style-type: none"> • Expenditure to date of £14,852.55 • Income to date of £15,854.49, of which £348.59 is attributable to donations for the memorial tree <p>Councillors noted and approved the circulated financial summary as a correct record of the TLPC accounts for the period up to the 28th February 2022.</p>		22/30/1
10.2	<p>To note budget and projected income/expenditure 2021/22</p> <p>The Clerk's pay increase, backdated to April, has finally been agreed, hence there is a larger than usual payment to be made in March.</p> <p>With the possible exception of the memorial tree, there is little other expenditure anticipated. TLPC will however end the year in deficit, predominantly due to the increase in hours worked by the Clerk, which councillors had agreed previously should be met from the General Reserve.</p>	HJF	22/30/2
10.3	<p>Invoices Noted as Paid</p> <ul style="list-style-type: none"> • 50% Zoom Subscription - £71.94 • Domain name renewal - £38.39 <p>Councillors noted that the clerk's salary, HMRC payment and payroll service payments will be made before the end of the financial year.</p>		22/30/3
10.4	<p>To approve Governance Documents</p> <p>Having received the following documents prior to the meeting, subject to a few minor amendments, Councillors approved revised:</p> <ul style="list-style-type: none"> • Planning Application Procedure 		22/30/4

Agenda Number		Action	Item
11	COUNCIL PROPERTY – REPORTS AND ACTIONS		22/31
11.1.1	<p>Playground (DC)</p> <p>TLPC await finalisation of a contract with Chesham Town Council (CTC) for embankment improvements and weed killing around equipment. It is anticipated that this will be carried out in the Spring. It may be necessary to rope off repair areas to protect the repairs from damage until repairs have established.</p> <p>TLPC remain in conflict with Playground Facilities on the replacement of the log rope top beam.</p> <p>The materials for protecting the climbing frame legs have been delivered and will be fixed in the near future by volunteers.</p> <p>TLPC are intending to contract out timber treatment and the Clerk will discuss this with CTC.</p>	HJF	22/31/1
11.1.2	<p>Community Grant Award</p> <p>Cllr Fowler was pleased to confirm that the Community Board have agreed funding for three benches and two picnic tables for the allotment and playground area.</p> <p>The Clerk will confirm the lead time and delivery address.</p> <p>The Clerk will also confirm the specifications for fixing and notify Councillor Chinnery.</p>	HJF HJF	22/31/2
11.2	<p>Grass, Trees, Hedges, Gates, Benches at Allotments, Well and War Memorial (CP)</p> <p>Benches, gates and hedges Grass cutting yet to start and hedges will not be cut until after nesting season.</p> <p>Well and War Memorial The war memorial and surrounds are in a good state but the memorial is starting to gather moss again and will need cleaning again.</p>		22/31/3
11.3	<p>Allotments (AW)</p> <p>Little to report however after a long, wet and mild winter spring is in the air and allotment holders are beginning to return to their plots.</p> <p>Two sheds blew over in the February gales but are now back in safe upright positions.</p>		22/31/4

Agenda Number		Action	Item
	<p>TLPC have one whole plot and one half plot available - both currently are in an overgrown state as TLPC continue to seek tenants. The vacancies will be advertised in the newsletter and on a poster at the allotments.</p> <p>Fencing of the allotment area is still in discussion. EKFB have surveyed the area and a formal response is awaited from them. Subject to their response, it was agreed that a small working party will be created to bring forward a formal proposal to the Council at the next meeting.</p>		
11.4	<p>Roadside Benches (DC)</p> <p>Nothing to report.</p>		22/31/5
11.5	<p>Land Registration and Ownership (CL)</p> <p>Councillor Little continues to work on the land registration projects in the parish and is in a position to work with the Clerk to submit the paperwork on a number of these sites.</p>		22/31/6
11.6	<p>Barnaby Usbourne Memorial Tree</p> <p>Donations have been received from local residents and TLPC. Councillor Perry has been researching different options and TLPC agreed, now having a clearer picture of what is available, to go ahead with the purchase.</p> <p>Councillors agreed to a contribution to the fund of £200-£250, depending on the final cost.</p>		22/31/7
12.	<p>TO RECEIVE REPORTS AND CONSIDER ACTIONS ON BUCKINGHAMSHIRE COUNCIL ISSUES</p>		22/32
12.1	<p>Footpaths (DC)</p> <p>The Chiltern Society PMV has recently been active in TLPC and the surrounding area.</p> <p>Way marking repairs and local clearance in the parish have taken place on the following footpaths:</p> <ul style="list-style-type: none"> • TLE/39/1 north of Kingswood • TLE/16/6 south of Lee Gate • TLE/29/2 Hawthorn Wood 		22/32/1
12.2	<p>Roads (SM)</p> <p>Councillors noted that there is a Parish Portal dealing with road issues by Bucks Council. Councillor Fowler agreed to circulate details regarding this portal.</p>	RF	22/32/2
12.3	<p>20mph Limits in the Parish</p> <p>As a result of a request from a resident to have areas of the parish reduced to 20mph, Councillors received prior to the meeting information regarding this proposal. Having discussed this at length and having sought advice</p>		22/32/3

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	<p>from County Councillor Birchley, TLPC have agreed not to submit an application for a reduction of speed limits to 20mph. This was primarily due to it being highly unlikely to be supported by Bucks Council, although would be supported by County Councillor Birchley and Macbean, and also that it would be very difficult to enforce. Councillors also agreed that other areas in the parish, such as Oxford Street, had in previous years been considered for a reduction in speed limit, especially with the School located along this road, and it was considered not appropriate by TfB.</p> <p>Councillors noted that any costs relating to changes to speed limits in a parish would need to be met by the parish.</p>																																												
13	PLANNING APPLICATIONS		22/33																																										
13.1	<p>The Clerk reported the following:</p> <table border="1" data-bbox="236 775 1232 2074"> <thead> <tr> <th data-bbox="236 775 504 869">Planning Application</th> <th data-bbox="504 775 1002 869">Address</th> <th data-bbox="1002 775 1232 869">Decision</th> </tr> </thead> <tbody> <tr> <td colspan="3" data-bbox="236 869 1232 931">Decision Completed</td> </tr> <tr> <td data-bbox="236 931 504 1021">PL/21/3033/FA</td> <td data-bbox="504 931 1002 1021">Gwenfa Farm Red Lion Hill The Lee Buckinghamshire HP16 9NF</td> <td data-bbox="1002 931 1232 1021">Withdrawn</td> </tr> <tr> <td data-bbox="236 1021 504 1146">PL/21/3479/FA</td> <td data-bbox="504 1021 1002 1146">School View Cottages Oxford Street Lee Common Buckinghamshire HP16 9JN</td> <td data-bbox="1002 1021 1232 1146">Conditional Permission</td> </tr> <tr> <td data-bbox="236 1146 504 1236">PL/21/3033/FA</td> <td data-bbox="504 1146 1002 1236">Gwenfa Farm Red Lion Hill The Lee Buckinghamshire HP16 9NF</td> <td data-bbox="1002 1146 1232 1236">Withdrawn</td> </tr> <tr> <td data-bbox="236 1236 504 1361">PL/21/0023/FA</td> <td data-bbox="504 1236 1002 1361">APPEAL - Land To The South Of White Cottage Swan Bottom The Lee Buckinghamshire</td> <td data-bbox="1002 1236 1232 1361">Appeal Dismissed</td> </tr> <tr> <td data-bbox="236 1361 504 1451">PL/21/4176/FA</td> <td data-bbox="504 1361 1002 1451">Patchwicks Swan Bottom Road The Lee HP16 9LZ</td> <td data-bbox="1002 1361 1232 1451">Conditional Permission</td> </tr> <tr> <td data-bbox="236 1451 504 1541">PL/21/4436/TP</td> <td data-bbox="504 1451 1002 1541">Patchwicks Swan Bottom Road The Lee HP16 9LZ</td> <td data-bbox="1002 1451 1232 1541">Conditional Permission</td> </tr> <tr> <td data-bbox="236 1541 504 1630">PL/21/4390/FA</td> <td data-bbox="504 1541 1002 1630">4 St Marys Close Lee Common HP16 9JU</td> <td data-bbox="1002 1541 1232 1630">Refuse Permission</td> </tr> <tr> <td data-bbox="236 1630 504 1720">PL/21/4582/FA</td> <td data-bbox="504 1630 1002 1720">Elmwood Swan Bottom The Lee HP16 9NQ</td> <td data-bbox="1002 1630 1232 1720">Refuse Permission</td> </tr> <tr> <td data-bbox="236 1720 504 1823">PL/21/4753/FA</td> <td data-bbox="504 1720 1002 1823">Rosewood House Cherry Tree Lane The Lee Buckinghamshire HP16 9LB</td> <td data-bbox="1002 1720 1232 1823">Conditional Permission</td> </tr> <tr> <td colspan="3" data-bbox="236 1823 1232 1886">Decision Pending</td> </tr> <tr> <td data-bbox="236 1886 504 2011">PL/18/4871/FA</td> <td data-bbox="504 1886 1002 2011">Hunts Green Farm, Kings Lane, The Lee, HP16 9LX</td> <td data-bbox="1002 1886 1232 2011">Comments submitted Decision Pending</td> </tr> <tr> <td data-bbox="236 2011 504 2074">PL/18/4872/FA</td> <td data-bbox="504 2011 1002 2074">Hunts Green Farm, Kings Lane, The Lee, HP16 9LX</td> <td data-bbox="1002 2011 1232 2074">Comments submitted</td> </tr> </tbody> </table>	Planning Application	Address	Decision	Decision Completed			PL/21/3033/FA	Gwenfa Farm Red Lion Hill The Lee Buckinghamshire HP16 9NF	Withdrawn	PL/21/3479/FA	School View Cottages Oxford Street Lee Common Buckinghamshire HP16 9JN	Conditional Permission	PL/21/3033/FA	Gwenfa Farm Red Lion Hill The Lee Buckinghamshire HP16 9NF	Withdrawn	PL/21/0023/FA	APPEAL - Land To The South Of White Cottage Swan Bottom The Lee Buckinghamshire	Appeal Dismissed	PL/21/4176/FA	Patchwicks Swan Bottom Road The Lee HP16 9LZ	Conditional Permission	PL/21/4436/TP	Patchwicks Swan Bottom Road The Lee HP16 9LZ	Conditional Permission	PL/21/4390/FA	4 St Marys Close Lee Common HP16 9JU	Refuse Permission	PL/21/4582/FA	Elmwood Swan Bottom The Lee HP16 9NQ	Refuse Permission	PL/21/4753/FA	Rosewood House Cherry Tree Lane The Lee Buckinghamshire HP16 9LB	Conditional Permission	Decision Pending			PL/18/4871/FA	Hunts Green Farm, Kings Lane, The Lee, HP16 9LX	Comments submitted Decision Pending	PL/18/4872/FA	Hunts Green Farm, Kings Lane, The Lee, HP16 9LX	Comments submitted		22/33/1
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	PL/21/4326/FA	Corfield Cottage Arrewig Lane Chartridge Buckinghamshire HP5 2UA	Comments submitted Decision Pending		
	PL/22/0406/FA	High Beeches, Lee Common, HP169NE	No comments		
	PL/22/0540/FA	High Beeches, Lee Common, HP169NE	Comments submitted		
	Decision yet to be submitted				
	PL/22/0719/TP - Three Bears Cottage Aylesbury Road Buckinghamshire HP16 9LS				
13.2	Other Planning Matters There were no other planning matters for discussion.				22/33/2
14	HS2 CONSTRUCTION				22/34
14.1	<p>UPDATES ON LOCAL CONSTRUCTION ISSUES</p> <p>A413 London Road, Wendover EKFB are proposing to build a temporary conveyor over the A413 and Chiltern Line railway at London Road to move some of the material excavated between South Heath and Rocky Lane to be used at Wendover and beyond. They had planned to move it over the Small Dean viaduct when built, but the construction timings for this to happen no longer work.</p> <p>The construction of this conveyor bridge has already resulted in temporary, off-peak traffic lights at this location and will result in some full closures of the A413 and the Chiltern Line railway (mainly over Easter 2022), details will be published in the Newsletter and on the Forum.</p> <p>Bowood Lane This lane is now closed at the rail crossing for up to two years. The diversion from The Lee is via Kings Lane / Potter Row / Frith Hill / A413. Complaints have been raised (again) about poor signage..</p> <p>Traffic on the main construction route A413 / A355 The outcome of Bucks Council's appeals over the Planning Inspector's decisions with respect to six local traffic applications are still awaited.</p> <p>Rocky Lane With increased HS2 traffic passing the Rocky Lane / A413 junction, TLPC have raised the issue of the safety at this junction. HS2 Ltd have so far taken the view that there is no need for any formal safety assessment; however,</p>				22/34/1

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	<p>Bucks Council has agreed to do some monitoring of right-turning traffic, at least to see if the problem is getting any worse.</p> <p>Hill-top traffic monitoring</p> <p>Local traffic monitoring is now being regularly reported to TLPC. The traffic on the A413 Gt Missenden bypass in Jan 22 was more than 50% higher than Jan 21. Clearly the recovery from Covid has something to do with this, but it has been noted that there may be a greater increase on the A413 compared with other major roads in the area, where the increases are nearer 20- 30%. Monitoring is also being reported on the five local rural roads, so far with mixed results.</p> <p>TLPC's request for "No HS2 works traffic" signs at four key locations on roads off the A413/B485 has been accepted by the contractors; TLPC await confirmed dates for installation.</p> <p>Community Engagement</p> <p>Align (the builders of the tunnel as far as South Heath) have announced two public events to present their final plans for the Chesham Road Intervention Shaft and the ancillary buildings at the tunnel portal. Full details have been posted to the forum. It is hoped that residents will take possibly this last opportunity to influence the design of HS2 in the Chilterns.</p> <p>EKFB (the builders of the railway north of South Heath) have a 'community vehicle' which will be visiting various locations up and down the line. It has confirmed bookings at:</p> <ul style="list-style-type: none"> • Wendover, High St: Wednesday 29th March • Great Missenden, Buryfield: 7th April <p>EKFB have proposed a visit by the vehicle to The Lee Parish Hall on 5th May and possibly The Lee Flower Show in July. Neither of these is ideal: further discussion is needed.</p> <p>For around 18 months now, up to 3 x TLPC Cllrs have been meeting with the HS2 Community Engagement Managers on a fortnightly basis and with Bucks Council and HS2 Ltd on a monthly basis (together with GMPC and LMPC). There has been growing frustration about the time spent on these activities, with comparatively little reward for TLPC. Following a review of engagement, TLPC Cllrs agreed:</p> <ul style="list-style-type: none"> • TLPC would no longer attend the monthly wider Missendens meetings in its current format. [Subsequent to this decision Bucks Council decided to re-structure and re-format these meetings, by focussing more on strategic issues identified in advance and meet less frequently. TLPC will attend the next meeting (in April) to see if it improves.] • TLPC councillors will continue with the fortnightly meetings with GMPC, which are useful. Any issues that can't be resolved at this level will be escalated via BC. TLPC Chair will no longer attend these meetings on a regular basis. 		

Agenda Number		Action	Item
	<ul style="list-style-type: none"> • TLPC councillors will jointly decide on ad hoc requests for further involvement on a case-by-case basis. • TLPC will not plan any engagement events with residents but will encourage EKFB to circulate their newsletter and any other useful updates via inserts in The Lee Newsletter. TLPC will gradually scale back the HS2 report in the Newsletter, but will continue to publicise local road closures etc. • TLPC will log issues with HS2 Complaints, as well as sending emails to the CEMs. <p>The possibility of seeking community support from EKFB for fencing work in the parish has been progressed.</p> <p>Road Safety Fund There is the possibility of safety improvement works, not on routes directly impacted by HS2 traffic, being effected via the Road Safety Fund. Councillors considered whether there were any works that could usefully be carried out in the parish were funding to be available. Those considered were mainly to rectify poor maintenance such as fixing of potholes, regular cleaning of gullies and clearing of the edges of Rocky Lane, above Hartley Farm, where they have progressively encroached on the road thus making the central white line inappropriate as there is not sufficient width either side for vehicles to pass.</p>		
14.2	<p>LEATHER LANE OVERBRIDGE Leather Lane: trees, bats and overbridge design The campaign group are now hoping to meet with EKFB on the mitigation and alignment of the new lane during the week commencing 21st March. The group is expected to argue:</p> <ol style="list-style-type: none"> a) Environmental legislation requires the project to do more to mitigate the impact on Leather Lane (especially on trees and bats), than is shown in their current plan for building the overbridge on the south side of the existing lane (known as Option 6 and entirely within GM parish). b) Their preferred option of building the overbridge on the north side (known as Option 7 and largely in The Lee parish) is feasible, environmentally beneficial and can be built at reasonable cost: it is therefore not only 'preferred' but is 'required in law'. <p>As TLPC understands it, HS2 Ltd / EKFB will argue that:</p> <ol style="list-style-type: none"> a) They have already taken all the steps required by legislation in designing Option 6. b) Option 7 has many unresolved technical difficulties, possibly including: re-locating the drainage ponds and auto-transformer station to acceptable alternative locations, ensuring reasonable road gradients and curvatures, re-designing bunding / land profiling for noise protection and the designing a satisfactory visual impact. c) Option 7 would move the road outside of the 'limits of deviation' permitted under the Act, it would therefore involve a more complex 		22/34/2

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	<p>planning process, which could critically delay a decision and therefore the project.</p> <p>TLPC has so far taken the view that, if there is a possibility that the road might be moved from Great Missenden Parish into The Lee then, whilst in principle it would support a solution with a reduced environmental impact, such a change would clearly affect residents of The Lee and therefore detailed plans and impacts would need to be seen, and residents consulted, before a formal view could be taken.</p> <p>Councillors agreed to endorse the current approach being taken in respect of Leather Lane.</p>		
15	<p>RESPONSE TO BOUNDARY COMMISSION CONSULTATION ON WARD BOUNDARIES</p> <p>Background and Context</p> <p>Phase 1 of the review of Buckinghamshire Council by the Local Government Boundary Commission for England (the Commission) has already established that the proposed size for the council should be 98 Cllrs, to be applied from the 2025 council elections (there are currently 147 Cllrs). During Phase 2 of the review, the Commission wants to hear residents and organisations views on: How many wards and how many Cllrs per ward? What should the boundaries be and their names? The Commission is aiming to ensure that each councillor represents about the same number of electors (around 4,500 residents, 5-yr projection), ward arrangements help the Council work effectively and which communities are a part of which ward reflects community ties, identities and interest. To do this, the Commission is asking:</p> <ul style="list-style-type: none"> • What facilities do people share, such as parks, leisure centres, schools and shopping areas? • What issues do neighbouring communities face that they have in common, such as high numbers of visitors or heavy traffic? • Have there been new housing or commercial developments that have changed the focus of communities? • And are there roads, rivers, railways or other features that people believe form strong boundaries between neighbourhoods? <p>This current consultation runs until 4th April 2022. The Commission will then draft the boundaries to be published in July 2022. There will then be a further round of consultation, with final proposals by 29th November 2022. 2.</p> <p>Considerations for TLPC</p> <p>The Commission recently gave a briefing to Parish/Town Councils about the review. It was organised by BALC and there were around 27 parishes/towns represented. [Cllr Sully attended on behalf of TLPC.] The Commission does genuinely seem to be interested in hearing local views and is not bound by any of the current ward boundaries, nor by Community Board boundaries. It is independent of Buckinghamshire Council and political parties, reporting</p>	RF	22/35

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	<p>directly to the Speaker of the House. It ought therefore to be possible to improve on the problems that arise from the current arrangements, which could include:</p> <ol style="list-style-type: none"> i. The Lee residents currently have three Bucks Cllrs representing their interests, (from two different political parties). Arguably, this makes accountability for representation much more difficult than if there were only one councillor (as was the case previously for both Buckinghamshire County Council and Chiltern District Council). ii. The Lee parish is currently part of a ward which includes the whole of Cholesbury-cum-St L and Chartridge parishes, plus parts of Chesham town and parts of Gt Missenden and Little Missenden parishes – amounting in total to around 10,000 residents. The three current councillors therefore represent a very wide cross-section of areas and interests, of which TLPC is a very small part. iii. Although The Lee, Chartridge, Cholesbury and Chesham are all currently in the Chesham & Rural Villages Community Board area (along with Ashley Green, Ley Hill and Latimer parishes), Great and Little Missenden are not in this Community Board area; they are in a different Board area with the rest of their respective parishes. This requires ‘our’ three Bucks councillors to currently sit on two different Community Boards. Again TLPC is a very small part of these considerations <p>Councillors agreed that The Lee would be best served by being part of a rural ward that does not include parts of Chesham, a town with a very different demographic to the hilltop villages. Councillors further agreed that representation by a single county councillor rather than three would greatly simplify referral of issues.</p> <p>Cllr Fowler will formulate a response and circulate to councillors before submission.</p>		
16.	PARISH COMMUNICATIONS		22/36
16.1	Website/Forum Developments Nothing to report.		22/36/1
16.2	Emails and Sharepoint Nothing to report.		22/36/2
16.3	To agree items for the next Newsletter The following matters will be included in the next Newsletter: <ul style="list-style-type: none"> • Update on the memorial tree • Flagging road closures on the forum wherever possible • Annual Parish Meeting • Update on funding application for benches and tables at the allotments • Availability of plots at the allotments 		22/36/3

Agenda Number		Action	Item
16.4	<p>To review the Annual Parish Meeting for 2022</p> <p>In previous years, the Annual Parish Meeting in The Lee has always been a stand-alone event with speakers on pre-determined topics, followed by open questions from the floor. This is not an approach followed by other local parishes, who devote a brief period before their May Annual Meeting to the Annual Parish Meeting.</p> <p>For two completely unrelated reasons, Councillor Fowler proposed that, for 2022, The Lee adopts the approach taken by other parishes and devotes half an hour, from 7:00 pm – 7:30 pm, to the Annual Parish meeting before the scheduled meeting at 7:30 on 17th May.</p> <p>The reasoning behind this proposed change of approach is:</p> <ul style="list-style-type: none"> • Due to Covid, the last Annual Parish Meeting was only held in October. • Cllr Sully’s report under item 14.2 mentions the proposed re-siting of the overbridge at Leather Lane, and the fact that TLPC would need to consult before deciding to either support or oppose such a proposal were it to be deemed viable. It is not impossible that such consultation would, in part, take the form of a public meeting or exhibition, which would most probably take place in late spring or early summer. Although there are a raft of “maybe”s in the preceding sentences, it does not feel appropriate for TLPC to hold two public meetings in quick succession, nor for the two to be combined. <p>Councillors agreed, for 2022 only, that the Annual Parish Meeting should forego speakers and just take the form of a brief open meeting before the scheduled May meeting.</p>		22/36/4
17	<p>PLATINUM JUBILEE</p> <p>TLPC has been invited to a meeting on 4th April, by the Chesham & Rural Villages Community Board, to discuss celebrations planned for the jubilee weekend.</p> <p>TLPC is not planning anything itself, however is aware of:</p> <ul style="list-style-type: none"> • Various small-scale street parties • Something to be held on the Friday, co-ordinated by Phil Harrison • Creative-Lee organised by Mary Godfrey and Claudia D’Alessandro <p>Phil Harrison has a meeting scheduled for later this week following which there may be more clarity about what is planned.</p> <p>Councillor Fowler will speak with organisers to ascertain whether their events are suitable for invitations to be issued throughout the Community Board area.</p>	RF	22/37

Agenda Number		Action	Item
18	<p>WAR IN UKRAINE</p> <p>TLPC are aware of a number of local residents that have registered to host refugees from Ukraine. TLPC discussed what part the parish council could play to support and agreed to keep a watching brief on how matters develop in the parish.</p>		22/38
19	<p>DELEGATION OF DECISION MAKING POWERS</p> <p>In order to facilitate an online meeting in May, should it be necessary, councillors voted to redelegate decision making powers to the Clerk.</p>		22/39
20	<p>DATES FOR MEETINGS 2022</p> <p>Date for next meeting is:</p> <ul style="list-style-type: none"> • Tuesday, 17th May 2022 at 7.30pm 		22/40
	<p>The meeting closed at 9:39pm</p> <p>CHAIR..... Date</p>		

Financial Summary – 1st April 2021 to 28th February 2022

<u>Current account bank reconciliation</u>			
	Opening balance 1 April 2021	18,326.58	Statement 33
A	Income - current year	15,854.49	
	Income Subtotal	15,854.49	
B	Cheques paid last financial year and presented this year	427.32	
C	Expenditure - current year(minus unpresented chqs in this financial year)	14,852.55	
D	Expenditure Subtotal	15,279.87	
E	Closing balance = (Opening Balance + A)-D	18,901.20	Statement 06 (Unity Bank)
F	Cheques paid last financial year that have not been presented	-	
G	Unpresented cheques this year	-	
H	Unpresented cheques total	-	
	Total Committed Expenditure to date for financial year (D+H)	15,279.87	