

The Lee Parish Council

Clerk: Hayley Farrelly
To Councillors: A Bunce, D Chinnery, C Little, N Rose, C Sully, J Wilkinson

NOTICE OF MEETING

**You are hereby summoned to attend a meeting of
THE LEE PARISH COUNCIL**
to be held at **The Lee Parish Hall** on **Tuesday, 20th June 2023**
at 7.30 pm for the purpose of transacting the following business:

Members of the Public and Press welcome

AGENDA

- 1 Introductory remarks by Chair**
- 2 Apologies for absence**
 - 2.1 To receive apologies for absence from Councillors – Cllr Little
- 3 Approval of Minutes of previous meeting**
 - 3.1 To approve the minutes of the Parish Council Meetings held on **16th May 2023**
- 4 Matters arising from Minutes not itemised separately**
- 5 Declarations of interest on forthcoming business**
- 6 Report from Buckinghamshire Councillors**
 - 6.1 Enforcement updates
 - 6.2 Installation of VAS at Kings Ash
- 7 Comments or questions from the public**
- 8 Clerk's report**
 - 8.1 To receive an update from the Clerk on other administrative issues
- 9 Chair's report**
 - 9.1 To receive an update from the Chair on matters not elsewhere tabled (Chair)
 - 9.2 To approve a response to the Boundary Commission Reviews
- 10 Finance & Governance:**
 - 10.1 Internal Audit report and observations
 - 10.2 Approval of Annual Governance Statement
 - 10.3 Approval of Accounting Statement and Other Associated documents
 - 10.4 Notice of Public Rights
 - 10.5 To note the Accounts for period-end 31st May 2023 (Chair)
 - 10.6 Bank accounts and mandate (Chair)
 - 10.7 To approve invoices since the last meeting (Clerk)

- Sovereign Play Equipment/Beam - £300.00

11 To receive reports and consider actions on TLPC property and assets:

- 11.1 Playground equipment (Cllr Chinnery/Clerk)
- 11.2 Sovereign estimate for replacement matting (Cllr Chinnery/Clerk)
- 11.3 Benches and tables at the playground and allotments (Cllr Chinnery/Clerk)
- 11.4 Grass, trees, hedges, gates and fencing at the allotments and playground (Cllr Bunce/Clerk)
- 11.5 Allotments and tenancies (Clerk)
- 11.6 Well and Memorial (Cllr Wilkinson)
- 11.7 Roadside benches (Cllr Chinnery)
- 11.8 Asset ownership (Cllr Sully)
- 11.9 Barnaby Usborne Memorial Tree (Cllr Rose)

12 To receive reports and consider actions on Buckinghamshire Council issues:

- 12.1 Footpaths (Cllr Chinnery)
- 12.2 Roads (Cllr Rose/Clerk)
- 12.3 BMKALC update (Cllr Rose)

13 Planning applications

- 13.1 To receive an update from the Clerk on recent decisions (Clerk)

14 HS2 Construction and engagement

- 14.1 To receive an update (Cllr Sully)

15 To receive reports and consider actions on Parish communications

- 15.1 To receive an update on website and forum developments (Cllr Sully)
- 15.2 To receive an update on Emails and cloud storage (Cllr Sully)
- 15.3 To agree items for forthcoming editions of The Lee Newsletter (Chair)

16 Next meeting date

- 16.1 To note dates for next meetings are 19th September and 14th November 2023