

The Lee Parish Council

**Minutes of the meeting of THE LEE PARISH COUNCIL (TLPC)
held at The Lee Parish Hall on Tuesday, 12th March 2024 at 7.30pm**

Present	Councillor C Sully (Chair)	CS
	Councillor A Bunce	AB
	Councillor D Chinnery	DC
	Councillor N Rose	NR
	Councillor C Little	CL
	Councillor H Barrett-Mold	HBM
In Attendance	Mrs H Farrelly (Clerk)	HF
	One member of the public	
Apologies	Councillor J Wilkinson	JW
	Bucks Councillor Birchley	
	Bucks Councillor Fayazz	
Abbreviations	The Lee Parish Council	TLPC
	Great Missenden Parish Council	GMPC
	Little Missenden Parish Council	LMPC
	Buckinghamshire Council	BC

Agenda Number		Action	Item
1	<p>INTRODUCTORY REMARKS BY CHAIR</p> <p>Councillor Sully welcomed everyone to the meeting.</p>		24/17
2.	<p>APOLOGIES</p> <p>Cllr Wilkinson, Buckinghamshire Councillor Birchley and Fayazz had sent their apologies.</p> <p>Buckinghamshire Councillor McBean was not present.</p>		24/18
3.	<p>APPROVAL OF MINUTES OF PREVIOUS MEETING</p> <p>The minutes of the Parish Council Meeting held on 16th January 2024 were approved. The Chair signed the minutes, and a copy will be published on the website.</p>	HF	24/19
4.	<p>MATTERS ARISING FROM MINUTES NOT ITEMISED SEPARATELY</p> <p>None</p>		24/20
5.	<p>DECLARATIONS OF INTEREST ON FORTHCOMING BUSINESS</p>		24/21

Agenda Number		Action	Item
	Cllr Bunce declared an interest in relation to minute/agenda 10.1.		
6.	<p>REPORT FROM BUCKS UNITARY COUNCILLORS</p> <p>There are no Buckinghamshire Councillors present.</p> <p>Following discussion on this topic at the last two TLPC meetings, the Chairman wrote to our three Bucks Councillors expressing concern over the difficulties the Parish Council seem to be having in progressing Bucks Council (BC) issues and the fact that our regular Parish Council meetings have not been productive in this regard. The Chairman suggested that whilst BC Councillors are always welcome to attend these PC meetings, it might be more appropriate to arrange separate meetings with the BC Councillors specifically to discuss Bucks Council issues.</p> <p>Whilst TLPC's frustrations were appreciated by BC Councillors, this suggestion was not welcomed as they believe that they do not rely solely on attendance at the meetings to engage with local matters. In light of these responses, it is proposed that TLPC will not pursue the idea of separate meetings but will instead look to always progressing BC issues outside of the PC meetings.</p> <p>Of the current matters that TLPC have asked County Councillors to address, listed below are some of the responses from Jane Macbean (<i>in italics</i>). The Chairman agreed to follow-up 'open items' as indicated below.</p>		24/22
	PLANNING		24/22/1
6.1.1	<p>Comments on handling of PL/23/2113/FA by Planning Department</p> <p><i>"In October last year I sent your detailed concerns about this application to the head of planning. I have not received a response, probably because we have lost several planning officers recently and I know the team have a huge workload at the moment. I can only apologise that I have not chased before now and will do so today."</i></p>	CS	24/22/2
6.1.2	<p>Bucks New Area Plan</p> <p><i>"if this relates to the Bucks wide Local Plan then you are in receipt of as much information as any other resident, Cllr or stakeholder in Bucks. "</i></p>		24/22/3
6.1.3	<p>East Bucks Planning Officers</p> <p><i>"I don't believe our planning team have the capacity to deliver bespoke training to individual parish groups across Bucks as they are heavily focused on working through a huge volume of site applications. However, I can ask."</i></p>	CS	24/22/4
	HIGHWAYS		24/22/5
6.2.1	<p>VAS/MVAS</p> <p><i>"Again, this is down to the sheer volume of highways schemes being worked through at present and a constant need to reprioritise according to safety and need parameters. We have discussed in the past that the King's Ash site that was under discussion was not deemed a priority by the highways safety team, it is challenging because there are physical barriers to overcome due to the rural nature of the site and the highways team are not convinced that the threshold of need has been met."</i></p>		24/22/6

Agenda Number		Action	Item
	Councillors noted that there had been a recent, very nasty accident in Kings Ash with speeding being the main cause. Both cars were written off and injuries were sustained.	CS	
6.2.2	<p>Traffic Management and Road Signage - Been asking for a review from Kings Ash, Kings Gate, Red Lion Hill.</p> <p><i>“a comprehensive review of traffic management and road signage is quite a big and general ask for our highways team. They simply do not have the capacity to accommodate reviews for every parish and any review work has to be prioritised and undertaken in the round of the highways network as a whole. If you would like to document specific concerns or hotspots I’d be happy to raise them with a highways manager so we can ascertain the most appropriate officer and process to address them.”</i></p>	CS	24/22/7
6.2.3	<p>HS2 Road Safety Fund</p> <p>The 2023 funding pot is yet to be opened in order for an application to be made by TLPC. This funding pot is to tackle indirect issues to do with road safety.</p>	CS	24/22/8
7.	<p>COMMENTS OR QUESTIONS FROM THE PUBLIC</p> <p>One member of public attended the meeting. No questions were asked.</p>		24/23
8.	<p>CLERK’S REPORT</p>		24/24
	The Bootcamp Fitness sessions, which took place at The Lee Playing Fields, have now moved to Ballinger Playing Fields.		
9.	<p>CHAIR’S REPORT</p>		24/25
9.1	<p>Annual Parish Meeting</p> <p>TLPC agreed at the January meeting that they would hold the Annual Parish Meeting (APM) immediately before the next PC meeting on 7th May 2024.</p> <p>The HS2 contractors continue to seek opportunities for ‘community improvement’. With ALIGN also now about to start work in the parish and the main HS2 CEF fund still open, there may be an opportunity to develop some new ideas for community support. An HS2 Community Engagement Manager will be invited to attend and residents will be invited to share their ideas for community engagement projects.</p>	CS	24/25/1
9.2	<p>Meeting Dates for 2024</p>		24/25/2

Agenda Number		Action	Item
	<p>The Internal Auditor has reminded us that the Council needs to approve the internally audited accounts for 2023/24 by the end of June.</p> <p>It is therefore proposed that TLPC meet on either June 17th, 18th, 20th, 24th or 26th, instead of meeting in July. Councillors were asked to check their diaries in order that a date can be set.</p>	ALL	
9.3	<p>Buckinghamshire Community Boards (CBs) Survey</p> <p>Bucks Council has published a survey on Community Board organisation to be implemented after the local elections in 2025, when Ward boundaries will have changed and there will have been a reduction in the total number of Bucks Cllrs.</p> <p>Councillors may individually respond if they wish, however if there is a consensus view, the Chairman would be happy to express it on behalf of the PC. The closing date is 28th March 2024.</p>	ALL	24/25/3
9.4	<p>Chiltern Trail Run</p> <p>TLPC have followed up on some of issues with the organisers of this mass trail run due to run through the parish in July on footpaths, bridleways and roads but has not received a response to date. The Chairman will send a follow-up email.</p>	CS	24/25/4
9.5	<p>Picture of His Majesty</p> <p>Through BMKALC, the TLPC was offered a framed picture of King Charles III to hang in our Parish Hall, or other community building. TLPC consulted with the Parish Hall Committee, who have declined the offer, partly on the basis that the hall did not have a photo of Queen Elizabeth and also commented <i>“that the hall is a completely neutral space for all users - and often decorated to suit the needs of the hirer.”</i></p>		24/25/5
9.6	<p>Frog crossings in The Lee: request for signage.</p> <p>This issue was first reported on the Forum and followed up by a resident with the PC. Although in theory a PC (or a resident) can take an animal signage issue to Bucks Council, their website says:</p> <p><i>“We recommend you contact a local animal group to get their opinion on whether a sign is required. If the request is viable, we would need to approach the Department for Transport (DfT) for authorisation as an animal sign is not prescribed in the Traffic Signs Regulations & General Directions (TSRGD). It may not be forthcoming as there is a large push to reduce / limit the number of unnecessary signs on the public highway.”</i></p> <p>TLPC have highlighted that Bucks Council is under huge financial pressures and local Parish Councils are having great difficulty in getting highways to tackle potholes, flooding, gully clearance, road sweeping and other repairs, let alone signage issues. It has been suggested the best course may be for the resident to approach the Chiltern Society or the Bucks, Berks & Ox</p>		24/25/6

Agenda Number		Action	Item
	Wildlife Trust to see if they have access into such a dialogue with Bucks Council.		
10	COUNCIL PROPERTY – REPORTS AND ACTIONS		24/26
10.1	<p>Proposed Contracts for Grass and Hedge Cutting</p> <p>TLPC had received two tenders for the grass cutting contract. Having considered both carefully, councillors agreed to use Tactical Management. Councillors asked for the probation period to be extended from 3 months to 6 months and to ascertain formal arrangements for any increase in costs for the second year, if a two-year contract were to be agreed following probation. The clerk would follow this up with Tactical.</p> <p><i>Cllr Bunce left the meeting for discussion regarding the hedge contract.</i></p> <p>TLPC had received a tender for the hedge cutting contract from R. G. Bunce & Son and were happy to proceed.</p>	HF	24/26/1
10.2	<p>Playground Equipment</p> <p>The Chairman and Cllr Chinnery recently met with Broxap to discuss the eroded fort banks as well as additional maintenance work in the playground. The Clerk will chase up a response with Broxap.</p> <p>The recent Sovereign inspection report highlighted a small number of matters with the playground that will require attention in the future. Councillors were frustrated that there were inconsistencies from one inspection report to another and this is likely to do with different inspectors opinion on the state of the equipment.</p> <p>The climbing frame is starting to look tired and will need to be replaced in time – an HS2 Community grant application may be considered to gain funds for replacement.</p> <p>Councillors discussed and agreed that it was of paramount importance to consider the safety of children in and around the playground at all times.</p>	HF	24/26/2
10.3	<p>Benches and Tables at the Playground and Allotments</p> <p>The new benches need to be anchored into the ground so that they can't be moved or pushed over. The volunteer group will look into this further in the Spring.</p>	RC	24/26/3
10.4	<p>Grass, trees, hedges, gates and fencing at the allotments and playground</p> <p>Councillors discussed the now dilapidated fence along the left-hand side of the footpath as you enter the allotments from Oxford Street. A decision</p>		24/26/4

Agenda Number		Action	Item
	<p>whether to remove the fence completely or replace it took place and after careful consideration of the replacement costs, agreed for the work to take place. The fence will be replaced later in the Spring.</p> <p>Councillors discussed the hedge cut between the allotments and playground and had been disappointed with the standard of work undertaken by Chesham Town Council's parks team. The clerk had had a follow up conversation with them and was informed that the hedge had been full of ivy and dead elder and therefore the cut looked particularly hard but would recover in the growing season. Councillors agreed that the invoice should be paid but will organise a volunteer group to help tidy up the area further.</p>	<p>AB</p> <p>RC</p>	
10.5	<p>Allotments and Tenancies</p> <p>Cllr Bunce had circulated a report on allotment and tenancies. Councillors agreed that the next inspection of allotments will take place in May 2024.</p>		24/26/5
10.6	<p>Well and Memorial</p> <p>All in good order.</p>		24/26/6
10.7	<p>Roadside Benches</p> <p>Nothing to report.</p>		24/26/7
10.8	<p>Lee Clump Pond</p> <p>The Parish Council reviewed recent developments in respect of Lee Clump Pond and the offer from neighbouring residents at Willow Barn and The Barn to purchase the pond and adjacent land gifted to the Council in 1992 by (then Cllr) Barbara Nelson on condition that:</p> <ul style="list-style-type: none"> • the adjacent land would be sold to the owners of Willow Barn; the pond may be split or shared by the neighbours in a manner agreed by them. • the sum to be paid by each of the neighbours may also be split in a manner agreed by the neighbours but will result in a nett payment to the Council of the sum offered. • all parties will separately cover their own legal costs and fees • appropriate covenants to protect the interests of the neighbours and the Council may be agreed. <p>Having discussed the offer and having</p> <ol style="list-style-type: none"> a) received advice from three independent valuers / estate agents on the value of the property, b) engaged with two local nature conservancy / environmental organisations on a possible sale c) reviewed the legal, governance and procedural processes to be adopted by Parish Councils when selling land assets and d) documented the Council's decision making process <p>then</p> <ol style="list-style-type: none"> e) subject to giving other local residents the opportunity to express an interest in the land and/or make comments on the proposed sale, f) subject to receiving no better offer by the end of April, 		24/26/8

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	<p>g) subject to contract</p> <p>... the Council agreed to accept the offer and the conditions set out above.</p> <p>Should an acceptable higher offer be received from elsewhere by end of April, the Council also agreed to give the adjoining neighbours the opportunity to review their offer.</p>		
10.9	<p>Barnaby Usborne Memorial Tree</p> <p>Nothing to report.</p>		24/26/9
11.	FINANCE & GOVERNANCE		24/27
11.1	<p>To note the Accounts for period ending 31st December 2023</p> <p>See APPENDIX 1 for Financial Summary – 1st April 2023 – 29th February 2024</p> <ul style="list-style-type: none"> • Little activity in Jan / Feb • Some allotment rentals to be chased by Clerk • Accounts reconciled with Bank Account. 	HF	24/27/1
11.2	<p>To note budget and projected income/expenditure for 2023/24</p> <p>The major differences between the original budgeted surplus for the year (£+605) and the current Year-End forecast (£-182) are:</p> <ul style="list-style-type: none"> • the increase in Clerk’s salary / allowances / pension contribution from 1st October (£1,738) • increased work on grass / hedge cutting (£1,354) • Barnaby Usborne Memorial Tree (£347 to come out of allocated reserve) <p>All off set by</p> <ul style="list-style-type: none"> • Delays in expenditure on Playground, allotments and professional fees (total approx. £-2,200) • Interest on the Deposit account (£+382) <p>It would appear at present that both the total projected income and expenditure will be under £25,000 this year (as they were in the budget). If so then there will be no need for an External Audit for 2023/24.</p> <p>The budgets set for 2024/25 (and used to determine the Precept) remain unchanged. It will be proposed (at the year-end) that any underspends in the areas of playground, allotments and professional services are allocated to a named ‘reserve’ (rather than the general reserve), so that any proposed expenditure in 2024/25 in excess of the agreed budgets may, with Council’s approval, be drawn from these reserves.</p>		24/27/2
11.3	Internal Audit		24/27/3

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	Councillors approved Deborah O'Brien as the internal auditor, noting the fee will be £140.00		
11.4	<p>Bank Accounts and Mandate</p> <p>Councillors noted that the bank mandate had been updated and signed to give the Chairman access to setting up payments, only in the event that the Clerk was incapacitated.</p> <p>The financial regulations will be updated to reflect this change.</p> <p>In due course, Cllr Barrett-Mold will be added to the bank mandate.</p>	HF/CS	24/27/4
11.5	<p>Invoices Noted as Paid</p> <ul style="list-style-type: none"> • Chair's Expenses WP Mail - £82.26 • Clerks Expenses inc. 50% Zoom - £80.94 • Sinorrah IT - £217.16 • RG Bunce & Son - £150.00 • Clerks Salary - £2122.00 • HMRC – £511.00 • DCK Accounting - £36.00 • Newsletter - £135.00 • DCK Accounting - £45.60 	HF	24/27/5
11.6	<p>To receive an update on pension arrangements for the Clerk</p> <p>The Clerk has now opened a NEST pension and is in the process of addressing all the necessary paperwork.</p> <p>From the beginning of the next financial year, Councillors agreed that the payroll will be actioned through HMRC Basic PAYE system. Salary payments will move from quarterly to monthly, to fit in with regular payments to the pension scheme.</p>	HF	24/27/7
11.7	<p>To Review and Approve Risk Assessment & Responsibilities</p> <p>This latest revision updates that agreed at the September 2023 meeting, taking into account comments made at subsequent meetings. In particular, it contains a revised format for the risk assessments for the playground, based on the methodology used by the RoSPA approved Inspectors, and extends this format to the assessment of all other risks. New comments have also been added to the risk assessments for:</p> <ul style="list-style-type: none"> • benches at the playground • the hedge between playground and allotments • data security <p>Subject to some minor amendments regarding the hedges, the Risk Assessment and Responsibility document was approved.</p>		24/27/8

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12.	TO RECEIVE REPORTS AND CONSIDER ACTIONS ON BUCKINGHAMSHIRE COUNCIL ISSUES		24/28																											
12.1	Footpaths Nothing to report and no issues raised. Cllr Chinnery notified the parish council that he has retired from being a volunteer at the Chiltern Society.		24/28/1																											
12.2	Roads Cllr Rose discussed the issue of hedges encroaching on the highway and will arrange a meeting with the Local Area Technician to visit the parish to discuss how to address this issue.	NR	24/28/2																											
12.3	BMKALC Update Nothing to report.		24/28/3																											
13.	PLANNING APPLICATIONS		24/29																											
13.1	The Clerk reported the following: <table border="1" data-bbox="225 1093 1235 2076"> <thead> <tr> <th data-bbox="225 1093 469 1182">Planning Application</th> <th data-bbox="469 1093 1043 1182">Address</th> <th data-bbox="1043 1093 1235 1182">Decision</th> </tr> </thead> <tbody> <tr> <td colspan="3" data-bbox="225 1182 1235 1245">Decision Completed</td> </tr> <tr> <td data-bbox="225 1245 469 1370">PL/23/4041/CON DA</td> <td data-bbox="469 1245 1043 1370">PL/23/4041/CONDA - Land Adjacent To Timberley Lane Chesham Lane Kings Ash Buckinghamshire</td> <td data-bbox="1043 1245 1235 1370">Condition Accepted</td> </tr> <tr> <td colspan="3" data-bbox="225 1370 1235 1433">Decision Pending</td> </tr> <tr> <td data-bbox="225 1433 469 1585">PL/22/3510/FA</td> <td data-bbox="469 1433 1043 1585">Land to The Rear of White Cottage Swan Bottom The Lee Buckinghamshire HP16 9NH</td> <td data-bbox="1043 1433 1235 1585">Comments submitted Decision Pending</td> </tr> <tr> <td data-bbox="225 1585 469 1711">PL/23/2113/FA</td> <td data-bbox="469 1585 1043 1711">Land Near Chartridge End Farm Chartridge Lane Chartridge Buckinghamshire HP5 2TZ</td> <td data-bbox="1043 1585 1235 1711">Comments submitted Decision Pending</td> </tr> <tr> <td data-bbox="225 1711 469 1836">PL/23/4085/FA</td> <td data-bbox="469 1711 1043 1836">Squirrels Leap Lee Clump Road The Lee Buckinghamshire HP16 9NA</td> <td data-bbox="1043 1711 1235 1836">Comments submitted Decision Pending</td> </tr> <tr> <td data-bbox="225 1836 469 1962">PL/23/4100/HB</td> <td data-bbox="469 1836 1043 1962">PL/23/4100/HB Rushmere Swan Bottom Road The Lee Buckinghamshire HP16 9LZ (Listed Building Consent)</td> <td data-bbox="1043 1836 1235 1962">No Comment Decision Pending</td> </tr> <tr> <td data-bbox="225 1962 469 2076">PL/24/0109/FA</td> <td data-bbox="469 1962 1043 2076">The Lee House Swan Bottom Road The Lee Buckinghamshire HP16 9NA</td> <td data-bbox="1043 1962 1235 2076">Comments submitted Decision Pending</td> </tr> </tbody> </table>	Planning Application	Address	Decision	Decision Completed			PL/23/4041/CON DA	PL/23/4041/CONDA - Land Adjacent To Timberley Lane Chesham Lane Kings Ash Buckinghamshire	Condition Accepted	Decision Pending			PL/22/3510/FA	Land to The Rear of White Cottage Swan Bottom The Lee Buckinghamshire HP16 9NH	Comments submitted Decision Pending	PL/23/2113/FA	Land Near Chartridge End Farm Chartridge Lane Chartridge Buckinghamshire HP5 2TZ	Comments submitted Decision Pending	PL/23/4085/FA	Squirrels Leap Lee Clump Road The Lee Buckinghamshire HP16 9NA	Comments submitted Decision Pending	PL/23/4100/HB	PL/23/4100/HB Rushmere Swan Bottom Road The Lee Buckinghamshire HP16 9LZ (Listed Building Consent)	No Comment Decision Pending	PL/24/0109/FA	The Lee House Swan Bottom Road The Lee Buckinghamshire HP16 9NA	Comments submitted Decision Pending		24/29/1
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	PL/24/0145/FA	2 Fairview Cottages Swan Bottom The Lee Buckinghamshire HP16 9NH	No Comment Decision Pending		
Decision yet to be submitted					
PL/24/0572/FA - Thearon Oxford Street Lee Common Buckinghamshire HP16 9JT					
PL/24/0568/KA - Rushmere Swan Bottom Road The Lee Buckinghamshire HP16 9LZ					
13.2	Other Planning Matters				24/29/2
Asset registration of the War Memorial has been slow and frustrating. Information regarding related titles is being looked into by the Clerk.					
The Jubilee Well paperwork is being collated in order to complete an application for first registration.					
HF/CL					
14.	HS2 CONSTRUCTION AND ENGAGEMENT				24/30
<ul style="list-style-type: none"> • The first of the Tunnel Boring Machines (TBMs) arrived at the South Heath portal in late February; the second one is due in March. There then follows a long period of dismantling, for which the project has had 24hr working approved. A night-time visit is being planned to assess the impact of the noise and light. • ALIGN, who will now build the Leather Lane overbridge has called a second meeting of interested parties for Wednesday 13th March to continue discussions on the design of this bridge. Cllr Chinnery will attend on behalf of TLPC. • It has been confirmed that the project does not intend to build the Cottage Farm accommodation overbridge; instead access to the fields on the opposite side of the line to Hunts Green Farm will now be from Leather Lane. The above meeting should shed some light on exactly how this might be achieved. • HS2 recently issued the table below showing the now planned trains when the line opens... all a far cry from the original 18 trains per hour in each direction... and no indication as to how fast they will run on HS2 or conventional track, nor what is supposed to happen as they pass Handsacre (in Staffordshire). 					

Agenda Number		Action	Item
	<h2 data-bbox="245 159 868 215">Recent Q&As – Jan 2024</h2> <h3 data-bbox="245 253 756 286">Operation and frequency of service</h3> <p data-bbox="245 320 1225 376">1) At what frequency will trains travelling just to Birmingham run over the Phase One route?</p> <p data-bbox="245 409 1203 465">Under the current Train Service Specification shared by Government, three trains per hour will travel between Birmingham Curzon Street to London in each direction</p> <p data-bbox="245 499 1214 555">The indicative trains service specification as set out in the 2020 Full Business Case for Phase One plans for:</p> <p data-bbox="245 589 536 611">2029-33 Opening Strategy</p> <ul data-bbox="245 613 1203 786" style="list-style-type: none"> 3TPH in each direction - Old Oak Common to Birmingham Curzon Street 1TPH in each direction - Old Oak Common to Liverpool via Crewe and Runcorn 1TPH in each direction - Old Oak Common to Manchester Piccadilly via Wilmslow and Stockport 1TPH in each direction - Old Oak Common to Glasgow via Warrington, Wigan, Preston and Carlisle <p data-bbox="245 819 852 842">Train Service Specification once Euston is operational</p> <ul data-bbox="245 844 1219 1016" style="list-style-type: none"> 3TPH in each direction - Euston to Birmingham Curzon Street 1TPH in each direction - Euston to Liverpool via Stafford and Runcorn 1TPH in each direction - Euston to Liverpool via Crewe 3TPH in each direction - Euston to Manchester Piccadilly via Stockport 1TPH in each direction - Euston to Lancaster via Crewe, Warrington, Wigan and Preston 1TPH in each direction - Euston to Glasgow via Preston and Carlisle <p data-bbox="245 1050 1230 1133">Important - The Government is considering how the cancellation of Phase 2 will impact this schedule, as HS2 trains will now connect to the conventional railway network at Handsacre in Staffordshire to travel further north.</p> <p data-bbox="245 1167 1219 1223">The final operating timetable of HS2 will be subject to consultation and negotiation between Government, Network Rail and train operating companies.</p>		
15	PARISH COMMUNICATIONS		24/31
15.1	<p data-bbox="220 1397 571 1420">The Lee Forum / Website</p> <p data-bbox="220 1476 1209 1543">TLPC have recently carried out a review of Forum members and emailed all those who:</p> <ul data-bbox="220 1554 1219 1700" style="list-style-type: none"> • have never set up a password or logged in • never open emails sent to them • not used the forum for over a year (have not logged in and do not receive any email notifications). <p data-bbox="220 1749 1235 1928">A deadline date was set to respond by which their account will be deleted. That deadline has passed and have now deleted over 200 ‘members’ bringing the total remaining to around 620, of which more than half are parish residents (327) and most of the rest (273) are ‘local’ – mainly Ballinger and South Heath.</p> <p data-bbox="220 1977 1145 2045">Re-application is of course permitted and an article to that effect will be included in the April newsletter.</p>		24/31/1

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15.2	<p>Emails and Cloud Storage</p> <ul style="list-style-type: none"> Councillors were still keen to arrange an IT clinic session with Ruth Fowler to address IT access issues. A review meeting is scheduled with Sinorrah for the 19th March 2024. 	HF	24/31/2
15.3	<p>The Lee Newsletter</p> <p>In the last edition of the Newsletter, an explanation of our Precept decision was received by residents without comment. For the next edition, topics to include will be:</p> <ul style="list-style-type: none"> Annual Parish Meeting Proposed sale of Lee Clump Pond <p>Then in May:</p> <ul style="list-style-type: none"> New grass and hedge contractor 		24/31/3
16.	<p>DATES FOR MEETINGS</p>		24/32
16.1	<p>Date for next full meeting is:</p> <ul style="list-style-type: none"> 7th May 2024 <p>The Annual Parish Meeting will start at 7pm on the 7th May 2024.</p>		24/16/1
16.2	<p>To note other proposed dates for 2024:</p> <ul style="list-style-type: none"> Proposed 26th June (date to be confirmed – additional meeting to sign-off 2023/24 accounts) 2nd or 23rd July (to be cancelled – depending on June) 10th September 12th November 		24/16/2
	<p>The meeting closed at 9:30pm</p>		
	<p>CHAIR..... Date</p>		

FINANCIAL SUMMARY

REPORTING PERIOD: 1st April 2023 - 29th February 2024

1. Current account bank reconciliation			
	Opening balance 1 April 2023	5,849.97	
A	Income - current year	24,082.36	
	Transfers from savings	-	
	Receipts Subtotal	24,082.36	
B	Cheques paid last financial year and presented this year	-	
C	Expenditure - current year(minus unrepresented chqs in this financial year)	14,684.65	
D	Transfers to savings	-	
E	Payments Subtotal	14,684.65	
E	Closing balance = (Opening Balance + A)-E	15,247.68	
F	Cheques paid last financial year that have not been presented	-	
G	Unrepresented cheques this year	-	
H	Unrepresented cheques total	-	
	Total Committed Expenditure to date for financial year (D+H)	14,684.65	

2. NEW Savings account bank reconciliation			
	Opening balance 1 April 2023	15,029.16	
A	Receipts - current year		
	Interest	292.76	
	Income Subtotal	292.76	
B	Payments	-	
	Expenditure Subtotal	-	
C	Closing balance = (Opening Balance + A)-B	15,321.92	

3. Bank Reconciliation			
	Opening balance 1 April 2023	20,879.13	
A	Current Account	15,247.68	
	Savings Account	15,321.92	
	Total Cash in Bank	30,569.60	