

The Lee Parish Council

**Minutes of the meeting of THE LEE PARISH COUNCIL (TLPC)
held at The Lee Parish Hall on Tuesday, 11th November 2025 at 7.00pm**

Present	Councillor C Sully (Chair)	CS
	Councillor A Bunce	AB
	Councillor G Baggaley	GB
	Councillor H Barrett-Mold	HBM
	Councillor S Burrage	SB
	Councillor D Chinnery	DC
In Attendance	Mrs H Farrelly (Clerk)	HF
	Bucks Councillor J Fulford	
	Two members of the public	
Apologies	Councillor J Wilkinson	JW
Abbreviations	The Lee Parish Council	TLPC
	Buckinghamshire Council	BC

Agenda Number	Action	Item
1		
INTRODUCTORY REMARKS BY CHAIR		
		Councillor Sully welcomed everyone to the meeting.
2.		
APOLOGIES		
		Apologies had been received from Cllr Wilkinson.
3.		
APPROVAL OF MINUTES OF PREVIOUS MEETING		
		The minutes of the Parish Council Meeting held on 16 th September 2025 were approved. The Chair signed the minutes, and a copy will be published on the website.
4.		
MATTERS ARISING FROM MINUTES NOT ITEMISED SEPARATELY		
		Matters arising that are carried forward
		<ul style="list-style-type: none"> • Location for new benches • Storage cupboard • Establish boundary of playground and allotments • Noisy Dogs • Skip
	CS/HF	
5.		
DECLARATIONS OF INTEREST ON FORTHCOMING BUSINESS		
		None
6.		
REPORT FROM BUCKS UNITARY COUNCILLORS		
		Road Repair Programme and HS2 Funding

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	<p>Cllr Fullford reported that a submission would be made for inclusion in the Road Repair Programme, with Arrewig Lane proposed for works in the first year. Swan Lane and Kings Lane were also identified for inclusion, with funding for Kings Lane to be pursued from HS2.</p> <p>Cllr Bunce referred to the original HS2 access using Kings Lane and noted records should exist to demonstrate this activity. Cllr Fulford asked whether any formal records were available. It was noted that Jane MacBean had been involved at the time and may be able to assist in locating documentation.</p> <p>Councillors were advised that Highways had stated that HS2 would not provide funding for the remaining section of Kings Lane, despite having contributed to the damage. Councillors expressed the view that HS2 should be responsible for the costs of repair. It was noted that Jane MacBean and Wayne Fabien had attended site visits at the time.</p> <p>Cllr Sully confirmed that there had been an email exchange with Rod Black, which detailed the periods during which the roads had been used. Cllr Sully agreed to continue pursuing HS2 funding and provide supporting evidence where available.</p> <p>Condition of Hunts Green Corner</p> <p>Concern was raised regarding the condition of Hunts Green Corner, particularly the section past The Cock and Rabbit towards Pipers, which was described as being in a very poor condition with significant potholing.</p> <p>Cllr Sully agreed to raise the matter again with LAT.</p> <p>Community Board Matters</p> <p>Cllr Sully and Cllr Barrett-Mold had attended the recent Community Board meeting. While they understood the prioritisation of issues for Chesham Ward, concern was expressed that The Lee's issues were not currently considered a high priority. It was suggested that an update be included in the parish newsletter.</p> <p>Community Safety – Burglaries and Neighbourhood Watch (See also Item 9.1)</p> <p>Councillors noted recent burglaries in the area, which had led to interest from residents in establishing a Neighbourhood Watch scheme. It was queried whether the Community Board could work in partnership with the parish and whether there was relevant expertise available to support the establishment of such a scheme.</p> <p>Broadband and Mobile Connectivity (See also Item 9.2)</p> <p>It was reported that high-speed broadband coverage is patchy across the parish, particularly affecting residents in the centre of the parish and those served by roadside cabinets.</p> <p>Concerns were also raised regarding mobile network coverage. Cllr Fulford commented that the issue related more broadly to overall connectivity.</p> <p>Cllr Barrett-Mold highlighted the importance of these issues for elderly residents.</p> <p>Buckinghamshire Council and Highways Issues (See also Item 12.1)</p> <p>Cllr Sully reported that residents had raised concerns about the way in which Buckinghamshire Council officers were handling certain matters referred to them, including issues relating to road signage.</p> <p>Councillors also discussed recent changes to the Fix My Street system and the implications for reporting and monitoring issues.</p>	<p>CS</p> <p>CS</p>	

Agenda Number		Action	Item
7.	COMMENTS OR QUESTIONS FROM THE PUBLIC		
	<p>Two members of the public, who were also allotment holders, were present, who addressed the meeting regarding recent concerns raised by some residents regarding the removal of the hedge at the allotments. (See also Item 10.2)</p> <p>Cllr Sully read out the previously submitted Parish Council report on the matter. Reference was made to the October newsletter, in which it was stated that the issue had been reviewed multiple times by the Council and that a decision had already been made. Since the publication of that newsletter, the Council has received additional letters of protest, including requests for a referendum and further public consultation.</p> <p>It was reiterated that the Council has considered this matter on three or four separate occasions, reaching the same conclusion each time.</p> <p>Cllr Sully updated members on discussions held with EKFB. He explained that the timing of any hedge removal has become problematic due to</p> <ul style="list-style-type: none"> • Nesting and hibernation seasons, with advice from an ecologist that work cannot be undertaken during these protected periods. • Complaints from residents are still being received. • EKFB has requested reassurance regarding the hornbeam tree and has asked for additional information, which can be provided. • While EKFB is supportive in principle, the project has not yet been formally signed off. • EKFB is currently under significant financial pressure, which may impact delivery. <p>Cllr Sully further reported that after speaking with the HS2 Community Engagement Officer, the earliest possible timeframe for hedge removal or replacement would be April 2026. An alternative proposal discussed also indicated April 2026 as the earliest feasible date.</p> <p>One member of the public stated that she had a vested interest as an allotment holder nearby and expressed frustration over the condition of what is being referred to as a “hedge.” She described it as largely bramble, twigs, and debris, explaining that it catches on clothing and causes scratches. She noted that many people are complaining and questioned what action residents are expected to take in the meantime.</p> <p>In response, Cllr Sully outlined the alternative options currently being considered.</p> <p>Cllr Bunce asked for clarification on the position regarding the willow trees and Cllr Sully confirmed that the willows can be cut back.</p> <p>Cllr Barrett-Mold commented that the Council has discussed this issue many times and continues to reach the same conclusion, acknowledging the frustration but noting that circumstances have not changed.</p> <p>A member of the public asked whether they could cut back the hedge themselves using hedge cutters..</p> <p>Cllr Sully summarised a third option, explaining that while the Council still hopes that the hedge will be removed in the long term, an interim solution could be to tidy and trim the hedge during winter, without full removal, to improve safety and usability until work can proceed.</p>		

Agenda Number		Action	Item
	<p>It was confirmed that:</p> <ul style="list-style-type: none"> • The willows can be cut as an immediate action. • Cllr Bunce will arrange to tidy up the hedge in the interim. • Engagement with EKFB will continue to seek formal approval for the longer-term solution. 	AB CS	
8.	CLERK'S REPORT		
	Nothing to report		
9.	CHAIR'S REPORT		
9.1	<p>Burglaries/Policing/Neighbourhood Watch</p> <p>There has been a spate of burglaries/attempted break-ins in The Lee (and in Ballinger / South Heath) in recent months, with many residents contacting the Parish Council, commenting on the Forum and contacting Thames Valley Police. TLPC is aware of:</p> <ul style="list-style-type: none"> • Discussions about setting up one or more Neighbourhood Watch groups in the area • Plans for an evening drop-in session by Thames Valley Police at The Lee Parish Hall (now set for the evening of Friday 14th November – TLPC has been asked to chair)) • The need to co-ordinate across parishes on these issues. <p>Thames Valley Police are aware of the issue of 'seasonal burglary' and have recently reported on 'Operation Grotto' https://www.thamesvalleyalert.co.uk/Alerts/A/346176</p> <p>This link has been shared on The Lee Forum and the agreed date for the drop-in.</p>		
9.2	<p>Community Broadband</p> <p>Residents have again raised with TLPC the issue of when/if Fibre to the premises (FTTP) might become available to those who currently have Fibre-to-the Cabinet (FTTC) or copper wire to the exchange. Premises in the parish may broadly be divided into three groups:</p> <ol style="list-style-type: none"> a. Those close to the exchange in Lee Common who have copper to the Fibre Cabinet at the exchange. b. Those more remote who have Fibre to a roadside cabinet closer to their home, then copper to their premises. c. Those remote from any cabinet who have Fibre all the way to their premises (FTTP). <p>The complaints come mainly from those in groups (a) and (b) who have great difficulty in getting Openreach, or another Fibre installer, or their internet provider to agree to install FTTP. Even when this is made possible, it comes with significant associated costs. Mobile phone and/or Satellite broadband offer some potential, but again some parts of the parish are constrained in these respects. A rural broadband initiative earlier this year seems to have no relevance to The Lee. Rural villages and towns to benefit from UK government broadband boost - GOV.UK</p> <p>However, the Gigabit Broadband Voucher Scheme information - GOV.UK does seem to have some relevance to The Lee and may be worth publicising in The Lee Newsletter / on the Forum.</p>		

Agenda Number		Action	Item
9.3	<p>Rural England Prosperity Fund – Capital Projects</p> <p>TLPC has recently been notified by Bucks Council of a funding opportunity for rural-location ‘shovel-ready’, rapidly deployable, capital projects. Bucks Council are aware that the timescales are short and that this will create challenges for many groups. The conditions associated with the funds include:</p> <ul style="list-style-type: none"> • Grants available up to £20,000 • Any grant funding through this programme MUST be spent by 31st March 2026 at the latest, There will be no exceptions to this hard deadline. • Project delivery must be in non-urban areas of Buckinghamshire (projects delivering in Aylesbury, High Wycombe or Chesham will not be eligible) • Funding can <i>only</i> be used for capital spend <p>Bucks Council do not have the time to run this as an ‘open’ programme, so decisions will be made as applications are received, and the funding will be allocated on a first approved basis</p> <p>TLPC has circulated details of this initiative to The Lee Parish Hall and to Shop @ The Lee.</p>		
9.4	<p>Other matters</p> <p>East Chilterns Community Board (ECCB) initiatives</p> <p>TLPC asked in the October Newsletter whether there were community needs in The Lee being missed that the ECCB might help develop/support. Although there were no specific responses to that question. 9.1 ad 9.2 above might be considered in that light.</p> <p>Boundary Walk</p> <p>A great success – thanks go to the whole TLPC team for the part they played in it... but especially to Cllr Baggaley for both encouraging us down this path for his part in making it all run so smoothly.</p>	CS	
10.	COUNCIL PROPERTY – REPORTS AND ACTIONS		
10.1	<p>Playground equipment, benches and tables</p> <p>The new wooden climbing frame (funded through an HS2 (CEF) grant) was completed in October and TLPC have now received the invoice. However, a post installation inspection (which we are due to pay for) has revealed that some elements relating to “edges and corners” may not be compliant with BS EN 1176 Part 1 - 4.2.5. TLPC have raised this with the supplier and await comment.</p> <p>There is still work to be done to improve the ground surface in the fort area. A specification for this groundwork is being drawn up; some might be suitable for ‘volunteer’ activity; other parts may require professional installers. TLPC are holding back on work until other matters are resolved.</p> <p>TLPC are still planning to approach a more local playground maintenance company for routine maintenance work, as the major playground equipment suppliers (and our safety inspection company) are not geared up to deal with this sort of work.</p>		
10.2	<p>Grass, trees, hedges, gates and fencing (See also Item 7)</p> <p>An update on discussions and developments since our September meeting:</p> <ul style="list-style-type: none"> • The October edition of The Lee Newsletter contained letters of protest from a few residents and a full TLPC response based on our September meeting discussion. • The Council was of the view that it has not taken these decisions lightly, that it has taken expert advice, that is has reviewed the detail (many times) and taken 		

	<p>account of residents' views, and that it believes it is acting lawfully and in the best interest of residents.</p> <ul style="list-style-type: none"> • However, since publication, more letters (from the same and other individuals) have been sent to the Council and to the Newsletter asking for either: <ul style="list-style-type: none"> ○ a public meeting at the allotments/playground to discuss the proposal or ○ a referendum of all residents. • The Council at present is not inclined to accept either suggestion. <p>Cllr Sully had a useful discussion with EKFB about the outstanding matters still to be overcome on this project, including:</p> <ul style="list-style-type: none"> • The timing of the work in the context of the nesting and hibernation seasons. Construction near protected areas and wildlife - GOV.UK • Local resident complaints that the Parish Council is making the wrong decision. • A more detailed re-assurance needed in connection with the nearby hornbeam. • The project has still to be 'signed off' within EKFB and HS2 Ltd. <p>In light of the above and the fact that TLPC have now been discussing this project for well over a year, the Council were asked to consider an alternative option.</p> <p>Option A (the current approved plan):</p> <ol style="list-style-type: none"> 1. Remove this section of hedge completely, keeping clear of a 3-metre protection zone around the hornbeam 2. Trim the adjacent willows 3. Prepare and level the ground so that it can be turfed (or re-seeded in the spring). 4. Clear all arisings from the site. 5. Erect a post and wire fence to replace the hedge and the existing fencing between the allotments and the playground 6. Instal a wooden field gate in this fence line. <p>Option B: (As above, except preserve the hedge)</p> <ol style="list-style-type: none"> 1. Carry out maintenance of the existing hedge by: <ul style="list-style-type: none"> • Removing dead wood in the hedge above ground level • Trim/shape/re-profile the hedge on both sides using hand tools • Remove dead tree stumps located away from the hedge on the playground side 2. Start fencing at the end of the existing hedge. <p>The decision on this matter can found at the end of minute 7.</p>		
10.3	<p>Allotment and Tenancies</p> <p>Cllr Bunce reported on matters relating to the allotments.</p>		
10.4	<p>Well and Memorial</p> <p>Nothing to report.</p>		
10.5	<p>Lee Clump Pond</p> <p>The two solicitors and the clients have exchanged further drafts of the final sale agreement, focussing in particular on the issue of the current covenant to maintain the site as a nature reserve "for the benefit of residents". TLPC have confirmed that TLPC will not require the purchasers to accept this condition.</p>		
10.6	<p>Barnaby Usbourne Memorial Tree</p> <p>A circular tree bench has been purchased and is ready for installation. However, before this can be done some work is needed to level and pave a flat surface.</p> <ol style="list-style-type: none"> a. the ground needs levelling – it isn't quite flat where the tree is planted b. the ground needs preparation and then 		

	<p>c. installation of some circular paving for the bench to sit on – looking at something like this (with the centre circle removed for the tree)</p> <p>TLPC plan to approach a couple of local companies but could do with some more suggestions to quote for the work. TLPC are trying to work to a limited budget – (£342 being the amount remaining in the collected fund).</p>		
11	FINANCE & GOVERNANCE		
11.1	<p>To note the accounts for period-end 31st October 2025</p> <ul style="list-style-type: none"> • The accounts have been reconciled with Bank Statements. • The outstanding income due on VAT reclaim is being pursued 		
11.2	<p>To note the projected income/expenditure for 2025/26</p> <p>The updated estimates of the end-year position indicate a surplus of £6,580 (£3,698 better than budget). This currently reflects:</p> <ul style="list-style-type: none"> • The playground fort improvements were funded from a Bucks Council Grant (expected last year but received this year) and specific TLPC allocated funds put into Reserve last year • The new climbing frame will be entirely funded this year from an HS2 CEF Grant • VAT actuals have still to be adjusted to reflect the above, when payments are made / received but will be 'self-cancelling' on the overall position. • The sale of the pond should go through this financial year • Back-dated Pension and NIC contributions have been made 		
11.3	<p>To consider a 3-yr projection in preparation for discussion on the 2026/27 budget and precept</p> <p>The end-off year Reserves have been adjusted to reflect the above projection, and a preliminary forecast has been made for the next 3 years (see appendix 2).</p> <p>The aim is to maintain a general reserve approaching 100% of our annual expenditure. At present it looks like a 5% increase again next year will keep the council on this course. However, it is worth noting that TLPC have done particularly well for Grants over the past 12 months.</p>		
11.4	<p>Contribution to Parish Hall</p> <p>Councillors will be aware of the current fund raising by the Parish Hall Committee to improve insulation at the hall. TLPC has not been charged for room hire by the Hall Committee for many years now. If it were charged, it would have amounted to around £180.00 per annum.</p> <p>Following discussion, Councillors agreed to offer a grant of £360.00. The clerk will arrange payment.</p>		
11.5	<p>Bank Mandate</p> <p>Cllr Baggaley, Cllr Bunce and Cllr Burrage will be added to the bank mandate.</p>	HF	
11.6	<p>Invoices approved:</p> <ul style="list-style-type: none"> • £192.00 – MT Loos • £361.73 - Sinnorrah • £208.16 – Tactical Management • £438.00 – Sinfield Services 		

12.	TO RECEIVE REPORTS AND CONSIDER ACTIONS ON BUCKINGHAMSHIRE COUNCIL ISSUES																							
12.1	<p>Bucks Council services</p> <p>TLPC is receiving an increasing number of complaints relating to the level and quality of service being delivered by Bucks Council:</p> <ul style="list-style-type: none"> • Road closure signage. This issue was raised again by residents and by TLPC with Bucks Council; in particular the misleading and dangerous signage placed through South Heath during the closure of Village Road (Ballinger Road) at Lee Common • Littering. A resident has complained about the poor response by Bucks Council to their reporting of fast-food containers being discarded out of car windows (along with a receipt of purchase) on Chesham Lane. No action being taken by BC. • Refuse Collection. There seems to have been an increasing level of missed collections recently, again with the responses to residents' being unhelpful and often inaccurate. • Footpath signage repairs and overgrown footpaths. There seem to be many outstanding reports of broken / missing signs and overgrown hedges that are not being effectively dealt with by BC. • Road repairs. The list of issues raised by Cllr Fayyaz with the LAT on their recent tour appear to be going nowhere. • Bucks Road Safety Fund. We still await the outcome of Bucks Council's review of vehicle activated speed indicator devices (VAS) on Rocky Lane / Chesham Lane, between Kings Ash and Swan Bottom. <p>These matters were raised with Cllr Fullford (under Item 7) and it was agreed should be taken up separately by BC and TLPC Cllrs.</p>																							
12.2	<p>Footpaths</p> <p>Nothing to report.</p>																							
12.3	<p>Roads</p> <p>Nothing to report.</p>																							
12.4	<p>To receive an update from the Clerk on recent planning decisions</p> <table border="1" data-bbox="220 1525 1198 2085"> <thead> <tr> <th data-bbox="220 1525 432 1619">Planning Application</th> <th data-bbox="432 1525 895 1619">Address</th> <th data-bbox="895 1525 1198 1619">Decision</th> </tr> </thead> <tbody> <tr> <td colspan="3" data-bbox="220 1619 1198 1682">Decision Completed</td> </tr> <tr> <td data-bbox="220 1682 432 1744">PL/25/2662/FA</td> <td data-bbox="432 1682 895 1744">The Hay Barn Swan Lane The Lee Buckinghamshire HP16 9NU</td> <td data-bbox="895 1682 1198 1744">Conditional Permission</td> </tr> <tr> <td data-bbox="220 1744 432 1839">PL/25/3054/FA</td> <td data-bbox="432 1744 895 1839">Manor Cottages Lee Clump Road The Lee Buckinghamshire HP16 9NA</td> <td data-bbox="895 1744 1198 1839">Conditional Permission</td> </tr> <tr> <td colspan="3" data-bbox="220 1839 1198 1901">Decision Pending</td> </tr> <tr> <td data-bbox="220 1901 432 1995">PL/24/2062/FA</td> <td data-bbox="432 1901 895 1995">Elmwood Swan Bottom The Lee Buckinghamshire HP16 9NQ</td> <td data-bbox="895 1901 1198 1995">Comments submitted Decision Pending</td> </tr> <tr> <td data-bbox="220 1995 432 2085">PL/25/1208/FA</td> <td data-bbox="432 1995 895 2085">Kings Ash Farm Chesham Lane Kings Ash Buckinghamshire HP16 9NP</td> <td data-bbox="895 1995 1198 2085">Comments submitted Decision Pending</td> </tr> </tbody> </table>	Planning Application	Address	Decision	Decision Completed			PL/25/2662/FA	The Hay Barn Swan Lane The Lee Buckinghamshire HP16 9NU	Conditional Permission	PL/25/3054/FA	Manor Cottages Lee Clump Road The Lee Buckinghamshire HP16 9NA	Conditional Permission	Decision Pending			PL/24/2062/FA	Elmwood Swan Bottom The Lee Buckinghamshire HP16 9NQ	Comments submitted Decision Pending	PL/25/1208/FA	Kings Ash Farm Chesham Lane Kings Ash Buckinghamshire HP16 9NP	Comments submitted Decision Pending		
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	PL/25/1453/FA	Change of use of land from agricultural to residential caravan site for Gypsy and Traveller families, consisting of 5 pitches, each comprising 1 static caravan, 1 touring caravan & associated amenities	Comments submitted Decision Pending		
	PL/25/4566/KA	Church Farmhouse Swan Bottom Road The Lee Buckinghamshire HP16 9LZ	No comments		
	PL/25/3296/FA	White Cottage Swan Bottom The Lee Buckinghamshire HP16 9NQ	Comments submitted		
	PL/25/2998/FA	Brunsgreen Swan Lane The Lee Buckinghamshire HP23 6NS	Comments submitted		
12.5	<p>Kingsgate Farm</p> <p>The latest report from Bucks Council is that:</p> <ul style="list-style-type: none"> • The applicant has agreed to an extension of time (they could have gone straight to appeal.) • As well as giving Bucks Council more time to consider the application, this extension will also enable the applicant to submit additional information, which it has already done in a slightly amended block plan to deal with some of the matters raised by the Strategic Access Officer, and will include information on Biodiversity Net Gain and personal circumstances. • The application has been called into Committee • If approved it will also be subject to a legal agreement, as it is within the Zone of Influence for the Chiltern Beechwood SAC. <p>All of this means that additional time is required to make a determination in this case.</p>				
13.	<p>HS2 CONSTRUCTION AND ENGAGEMENT</p>				
	<p>Reset / Review Nothing new to report (see November Newsletter).</p> <p>Local road / rail updates</p> <ul style="list-style-type: none"> • The final road realignment at Small Dean will require overnight closures, In 2026 • The Chiltern Line railway will be closed December 25th to 29th to allow work on the Small Dean Viaduct <p>Social Value Project EKFB 'Social Value' project at the allotments / playground update - see Item 10.2.</p> <p>Road Safety Fund TLPC is still awaiting a final decision on its applications to the HS2 / Bucks Road Safety Fund, (in respect of VAS in the Kings Ash (30 mph) and Lee Gate / Swan Bottom areas (40 mph) (see also Item 12.1).</p> <p>Cllrs have recently made visits to:</p> <ul style="list-style-type: none"> • Small Dean to Leather Lane via the Internal Access Road (12th November) • Jones Hill Wood tree planting site (19th November) 				
14.	<p>PARISH COMMUNICATIONS</p>				
14.1	<p>The Internal Auditor recommended TLPC publish more information on the website than we currently do about TLPC finances. TLPC have agreed to review (again) the financial information posted.</p>			CS/HF	

14.2	<p>Website and Forum Developments</p> <p>The storage of records problem on the server used by the Forum (reported in September) remains. Ruth Fowler continues in discussion with the software supplier and the local service provider to try to solve this problem. TLPC are grateful for her support on this.</p>		
14.3	<p>Emails and Cloud Storage</p> <p>The Chair reported that he had made no further progress with setting up new Councillor email addresses and would now seek professional help.</p>	CS	
14.3	<p>The Lee Newsletter</p> <p>Possibles for publishing in the December edition.</p> <ul style="list-style-type: none"> • HS2 update • Playground update • Update on playground/allotment hedging • Burglaries/policing/Neighbourhood Watch • Community Broadband • Rural England Property Fund • Bucks Council services – reminder of where to report 		
15.	<p>DATES FOR MEETINGS</p>		
15.1	<p>Date for next full meeting is:</p> <ul style="list-style-type: none"> • 13th January 2026 at 7.30pm <p>To note the following dates for meeting is 2026: 10th March; 19th May; 21st July; 8th September and 10th November</p>		
	<p>The meeting closed at 8.30pm</p> <p>CHAIR..... Date</p>		

FINANCIAL SUMMARY

REPORTING PERIOD: 1st April 2025- 31st October 2025

1. Current account bank reconciliation		
	Opening balance 1 April 2024	9,773.08
A	Income - current year	30,559.50
	Transfers from savings	-
	Receipts Subtotal	30,559.50
B	Cheques paid last financial year and presented this year	-
C	Expenditure - current year(minus unrepresented chqs in this financial year)	22,763.63
D	Transfers to savings	-
E	Payments Subtotal	22,763.63
E	Closing balance = (Opening Balance + A)-E	17,568.95
F	Cheques paid last financial year that have not been presented	-
G	Unpresented cheques this year	-
H	Unpresented cheques total	-
	Total Committed Expenditure to date for financial year (D+H)	22,763.63

2. NEW Savings account bank reconciliation

	Opening balance 1 April 2025	15,844.29
A	Receipts - current year	
	Interest	183.06
	Income Subtotal	183.06
B	Payments	-
	Expenditure Subtotal	-
C	Closing balance = (Opening Balance + A)-B	16,027.35

3. Bank Reconciliation

	Opening balance 1 April 2025	25,617.37
A	Current Account	17,568.95
	Savings Account	16,027.35
	Total Cash in Bank	33,596.30

11th November 2025

The Lee Parish Council: 3-year rolling financial forecast

	2022/23	2023/24	2024/25	2025/26		2026/27	2027/28	2028/29	Notes
	Actual	Actual	Actual	Agreed Budget	Proj Nov 2025	Project'n	Project'n	Project'n	
B/F Reserves	17296	20879	22040	25617	25617	32197	34938	37674	
Ankerson Seat	997	997	997	997	997	997	997	997	
Allotment Deposits	710	860	1010	1010	1010	1010	1010	1010	
Playground Reserve	5000	5800	6600	11080	11080	8100	8850	9600	
Barnaby Memorial Reserve	901	951	633	633	633	342			
Land Reserve	0	1500		0	0	0			
Pension Reserve			500	0	0	0			
CTC Late Invoices			1700	0	0	0			
Professional Fees Reserve				1000	1000				
General Reserve	9688	10771	10630	10897	10897	21748	24081	26067	
INCOME									
Precept	19000	21550	25500	26750	26750	28088	29492	30966	
Other Receipts)	631	704	1049	650	650	750	795	843	
VAT Refund)	384	1932	1017	2730	2730	2894	3067	3251	
Barnaby Tree Fund	50	30							
Interest	29	398	417	300	333	200	200	200	
Sale of Pond					9000				
Grants	6190	0			12924				(9)
TOTAL INCOME	26284	24614	27983	30430	52387	31931	33554	35261	
EXPENDITURE									
Sub-Total Staff	8524	9300	11364	13017	14142	13798	14626	15503	(1)
VAT	2018	1868	1733	2730	2730	2894	3067	3251	(3)
Admin	1136	1214	397	500	500	530	562	596	(10)
Grass/hedges/gates/fencing	3101	5280	3968	5000	5000	5300	5618	5955	
Playground: Inspections	480	871	1500	1704	17834	1806	1915	2029	
: Repairs / maintenance	238								
Allotments:	119	1107	1031	587	587	622	660	699	
Subs	118	117	122	146	146	155	164	174	
Insurance	1056	1218	1278	1292	996	1370	1452	1539	
Professional Fees	215	1297	1940	1000	2019	1060	1000	1000	(11)
Barnaby Usbome Tree		348		0	291				
Other asset management	12	500	16	562	562	596	631	669	
Communications	310	270	982	1000	1000	1060	1124	1191	(10)
Other Inc Grants	5372	63	75	0	0	0	0	0	(9)
Sub-Total Others payments	14175	14153	13042	14521	31665	15392	16192	17104	
Playground Fort Re-build									
TOTAL EXPENDITURE	22700	23453	24406	27538	45807	29190	30818	32607	
Write-off of uncashed cheque									
SURPLUS / (DEFICIT)	3583	1161	3577	2892	6580	2741	2736	2653	
C/F Reserves	20879	22040	25617	28509	32197	34938	37674	40328	
Ankerson Seat	997	997	997	997	997	997	997	997	
Refundable Allotment Deposits	860	1010	1010	1010	1010	1010	1010	1010	
Playground Reserve	5800	6600	11080	11830	8100	8850	9600	10350	
Barnaby Memorial Reserve	951	603	633	633	342				
Professional Fees Reserve	1500	0	1000	0	0				
Pension Reserve		500			0				
CTC Late Invoices		1700			0				
General Reserve	10771	10630	10897	14672	21748	24081	26067	27971	(8)
Precept	19000	21550	25617	26750	26750	28088	29492	30966	
Increase on previous year	26.67%	13.42%	18.87%	4.42%	4.42%	5.00%	5.00%	5.00%	

NOTES:

(1) Effect of scale point increase, fringe allowance and pension contributions in 2023/24; then 6% increase per annum

(3) All other payments assumed to inflate at approx. 6.0% per annum from 2023/24

(8) aiming to hold a general reserve approaching 100% of the annual precept (deemed appropriate for small parishes)

(9) from BC for Benches (2022/23) and Playground Improvements (2024/25) and from HS2 (CEF) for climbing frame (2025/26)

(10) From 2022/23, Newsletter donation and forum / email costs are split out from Admin into a Communications budget

(11) Includes one off costs of £1500 in 2023/24 and 2024/25 for legal fees associated with pond sale and land registration