

The Lee Parish Council

Clerk: Hayley Farrelly

To Councillors: G Baggaley, H Barrett-Mold, A Bunce, S Burrage, R Chinnery, J Wilkinson and C Sully

NOTICE OF MEETING

**You are hereby summoned to attend a meeting of
THE LEE PARISH COUNCIL**
to be held at **The Lee Parish Hall** on **Tuesday, 19th May 2026**
at 7.30 pm for the purpose of transacting the following business:

Members of the Public and Press welcome

AGENDA

- 1 Introductory remarks by Chair**
- 2 Apologies for absence**
 - 2.1 To receive apologies for absence from Councillors
- 3 Election of Chair**
- 4 Election of Vice-Chair**
- 5 Approval of Minutes of previous meeting**
 - 5.1 To approve the minutes of the Parish Council Meetings held on **10th March 2026**
- 6 Matters arising from Minutes not itemised separately**
- 7 Declarations of interest on forthcoming business**
- 8 Buckinghamshire Council**
 - 8.1 To receive reports from Bucks Councillors attending
- 9 Comments or questions from the public**
- 10 Clerk's report**
 - 10.1 To receive an update from the Clerk on other administrative issues
- 11 Chair's report**
 - 11.1 To review matters arising from the Annual Parish Meeting
 - 11.2 To receive an update from the Chair on matters not elsewhere tabled (Chair)
- 12 Finance & Governance:**
 - 12.1 To note the Accounts for the period 1st April 2025 to 31st March 2026 (Chair)
 - 12.2 To note the Accounts for period-end 30th April 2026 (Chair)
 - 12.3 To note the revised budget and projected income/expenditure for 2026/27 (Chair)
 - 12.4 To review ongoing direct debits and standing orders
 - 12.5 To review Internal Audit report and observations

- 12.6 Approval of Annual Governance Statement
- 12.7 Approval of Accounting Statement and Other Associated documents
- 12.8 Bank accounts and mandate - update
- 12.9 To approve invoices since the last meeting (Clerk)
- 12.10 To review and adopt (Chair):
 - Code of Conduct
 - Financial Regulations
 - Standing Orders
 - Press & Media Policy

13 To receive reports and consider actions on TLPC property and assets:

- 13.1 Playground equipment, benches and tables (Cllr Sully/Clerk)
- 13.2 Barnaby Osborne Memorial Tree (Cllr Sully)
- 13.3 Grass, trees, hedges, gates and fencing at the allotments and playground (Cllr Bunce/Clerk)
- 13.4 Allotments and tenancies (Cllr Bunce/Clerk)
- 13.5 Well and Memorial (Clerk/Cllr Wilkinson)

14 To consider actions on Buckinghamshire Council issues:

- 14.1 Footpaths
- 14.2 Roads
- 14.3 To receive an update from the Clerk on recent planning decisions (Clerk)
- 14.4 Parish Council Planning application review procedures

15 HS2 Construction and engagement

- 15.1 To receive an update (Cllr Sully)
- 15.2 Road Safety Fund

16 Parish communications

- 16.1 To receive an update on website and forum developments (Cllr Sully)
- 16.2 To receive an update on Emails and cloud storage (Cllr Sully)
- 16.3 To agree items for forthcoming editions of The Lee Newsletter (Chair)

17 Next meeting date

- 16.1 To note that dates for remaining meetings in 2026 are **21st July, 8th September** and **10th November** starting at 7.30pm