# The Lee Parish Council

Clerk: Hayley Farrelly
To Councillors: G Baggaley, H Barrett-Mold, A Bunce, S Burrage, R Chinnery, C Sully, J Wilkinson

**NOTICE OF MEETING**

**You are hereby summoned to attend a meeting of**
**THE LEE PARISH COUNCIL**
to be held at **The Lee Parish Hall** on **Tuesday, 8st September 2026**
at 7.30 pm for the purpose of transacting the following business:

**Members of the Public and Press welcome**

**AGENDA**

**1 Introductory remarks by Chair**

**2 Apologies for absence**
2.1 To receive apologies for absence from Councillors

**3 Approval of Minutes of previous meeting**
3.1 To approve the minutes of the Parish Council Meetings held on **21st July 2026**

**4 Matters arising from Minutes not itemised separately**

**5 Declarations of interest on forthcoming business**

**6 Buckinghamshire Council**
6.1 To receive reports from Bucks Councillors attending

**7 Comments or questions from the public**

**8 Clerk's report**
8.1 To receive an update from the Clerk on other administrative issues

**9 Chair's report**
9.1 To receive an update from the Chair on matters not elsewhere tabled

**10 To receive reports and consider actions on TLPC property and assets:**
10.1 Playground equipment, benches and tables (Cllr Sully/Clerk)
10.2 Grass, trees, hedges, gates and fencing at the allotments and playground (Cllr Bunce/Clerk)
10.3 Allotments and tenancies (Cllr Bunce/Clerk)
10.4 Well and Memorial (Cllr Wilkinson/Clerk)
10.5 Barnaby Usborne Memorial Tree (Cllr Sully/Clerk)

**11 Finance & Governance:**
11.1 To note the Accounts for period-end 31st August 2026 (Clerk/Chair)
11.2 To note the projected income/expenditure for 2026/27 (Clerk/Chair)
11.3 To review Audit reports for 2025/26 (Clerk)
11.4 Bank mandate - update (Clerk)
11.5 To note Clerk Salary increase and back pay
11.6 To approve invoices since the last meeting (Clerk)
- PFL Group - £3693.68

- Tactical - £242.50
- Tactical - £242.50
- Newsletter - £135.00

**12 To consider actions on Buckinghamshire Council issues:**

12.1 Footpaths (Cllr Baggaley)

12.2 Roads – to review current highways maintenance issues (All)

– to review possible actions in respect of ongoing parking issues (All)

12.3 To receive an update from the Clerk on recent planning decisions (Clerk)

**13 HS2 Construction and engagement**

13.1 To receive an update, including HS2 / Bucks Council Road Safety Fund application (Cllr Sully)

**14 Parish communications**

14.1 To receive an update on website and forum developments (Cllr Sully)

14.2 To receive an update on Emails and cloud storage (Cllr Sully)

14.3 To agree items for forthcoming editions of The Lee Newsletter (Chair)

**15 Next meeting date**

16.1 To note the date for last meeting in 2026 is **10th November at 7:30 pm**

16.2 To note the proposed meeting dates for 2027 are **12th January, 9th March, 11th May, 13th July, 14th September and 9th November** (second Tuesdays of alternate months).